

**TAMPA-HILLSBOROUGH COUNTY
EXPRESSWAY AUTHORITY**

Addendum No. 3

FOR

Request for Proposals

Renovation Services ~ THEA TMC

RFP O-01120

Addendum No. 3 ~ RFP No. O-01120

Date of Addendum: 8/31/2020

To all prospective respondents:

The following items are included in this Addendum No. 3

- Responses to Bid Questions submitted on or before August 21, 2020
- Revised Bid Form (revised 8/31/20)
- Anticipated SBE Participation Statement
- THEA TMC Proposed Phasing Plan – Bid Alternate #4, revised 8/28/20
- List of Pre-Bid Meeting Attendees
- Sketch 3.0 – design revision to Door 104 (related to city permit review)

Bid Questions and Responses

The following responds to questions received on the THEA TMC Office Renovation:

Question 1:	Do we need to team with an architect for this project or is the Authority hiring firms directly?
Response 1:	The design has already been completed as reflected in the bid documents. Plans are located at: https://www.tampa-xway.com/procurement/#
Question 2:	Can you tell me how to get the drawings?
Response 2:	Addendum No. 2, dated August 10, 2020, list the plans/drawings in Demandstar & in THEA's website Procurement Page.
Question 3:	What is the projected budget?
Response 3:	The total allocated capital budget for the project inclusive of all renovation, furniture fixtures, equipment, low voltage security and audiovisual systems is \$3.0M.
Question 4:	Specification section 125000 – Furniture is included in the specifications along with ID sheets of the furniture. Is this included for reference or is the furniture to be included in the bid?
Response 4:	The furniture specifications and drawings are included in this bid set for reference. The general contractor will be required to coordinate with furniture suppliers/installers to accommodate the finished project. There will be a separate procurement specifically for the furniture package.
Question 5:	Please clarify bid bond requirement percentage. Solicitation document 00200.4 states "...or a bid bond for not less than ten percent (5%) of base bid.

Response 5:	Bid bond is five (5) percent of base bid.
Question 6:	Will MBE, WBE, and DBE firms be included in the 15% SBE goal?
Response 6:	Yes
Question 7:	Would be possible to attain a copy of the pre-bid attendee list?
Response 7:	List attached. Also posted on THEA's website Procurement Tab & on Demandstar.
Question 8:	Can you please tell me what the existing Building Management System is and what manufactures are approved to replace it?
Response 8:	Existing HVAC controls are Honeywell and are currently managed by Alliance Air. There is no proprietary equipment or control system specified.
Question 9:	Are the HVAC controls being grouped with the other low-voltage contractors to be purchased 'direct to owner,' or will this be going through the mechanical contractors?
Response 9:	HVAC controls are part of the mechanical scope of work. They are not being procured by the Owner as a separate contract.
Question 10:	Will Davis Bacon Wages be required on this project?
Response 10:	No
Question 11:	<p>Specification section 015000.1.9.A states "The security shall cover... guard service...." Are we to include a security guard in our bid? If so, what are the specifics of the guard service to be included?</p> <ol style="list-style-type: none"> 1. Armed guard? 2. Unarmed guard? 3. Guard present only while construction activities are active on-site? 4. Guard present only during after-hours? <p>Guard present 24 hours, 7 days per week through out the construction duration?</p>

Response 11:	<p>This is a general requirement that the Contractor is responsible for security of the work area. Note that the work area is generally inside renovation of the existing facility and that the building is normally secured during normal work hours and after hours. Any additional security that may be needed for security of the work area (or site) would be the contractor's responsibility. Given the expected scope, a security guard is not expected to be required.</p>
Question 12:	<p>Specification section 015000.1.11.A states "The drawings show areas available to the Contractor for work, storage and parking of employee and construction vehicles."</p> <p>The plans do not indicate a lay down, storage, staging, parking area for construction purposes. Will the parking lot on the north-side of the THEA building be available for the construction lay down, storage, staging, parking area? If not, will another area be made available?</p>
Response 12:	<p>THEA will work with the Contractor to accommodate storage areas and parking within the site within reason. It is expected that most construction materials can be stored within the work area or brought to the site and incorporated into the Work without the need for on-site storing or staging.</p>
Question 13:	<p>Sheet A720 shows modifications to the flashing of mechanical roof curbs. What is the roof system?</p>
Response 13:	<p>Existing drawings show modified bitumen membrane roofing.</p>
Question 14:	<p>Sheet ID301, Equipment Schedule Item CP-1, Full Size Copier – provided by Contractor. Traditionally copiers are considered FFE and provided by the owner. If in fact, the copier is to be provided by the Contractor, please provide additional information for the copier such as:</p> <ul style="list-style-type: none"> • Purchase or lease? • Manufacturer? • Features: <ul style="list-style-type: none"> ○ Copier only ○ Copier/printer ○ Scanner ○ Fax <p>Other</p>

Response 14:	Copier furnished by Owner.
Question 15:	Sheet ID301, Equipment Schedule Item SH-2, 6” wide metal shelving – provided by Contractor. Please provide further information regarding the metal shelving (manufacturer, model, etc)
Response 15:	ULINE H2948-72
Question 16:	Sheet ID302, Equipment Schedule Item CP-1, Full Size Copier – provided by Contractor. Traditionally copiers are considered FFE and provided by the owner. If in fact, the copier is to be provided by the Contractor, please provide additional information for the copier such as: <ul style="list-style-type: none"> • Purchase or lease? • Manufacturer? • Features: <ul style="list-style-type: none"> ○ Copier only ○ Copier/printer ○ Scanner ○ Fax Other
Response 16:	Copier furnished by Owner.
Question 17:	Sheet ID302, Equipment Schedule Item SH-1, 4” wide metal shelving – provided by Contractor. Please provide further information regarding the metal shelving (manufacturer, model, etc)
Response 17:	ULINE H2946-72
Question 18:	Sheet ID302, Equipment Schedule Item SH-2, 6” wide metal shelving – provided by Contractor. Please provide further information regarding the metal shelving (manufacturer, model, etc)
Response 18:	ULINE H2948-72

<p>Question 19:</p>	<p>Sheet ID303, Equipment Schedule Item CP-1, Full Size Copier – provided by Contractor. Traditionally copiers are considered FFE and provided by the owner. If in fact, the copier is to be provided by the Contractor, please provide additional information for the copier such as:</p> <ul style="list-style-type: none"> • Purchase or lease? • Manufacturer? • Features: <ul style="list-style-type: none"> ○ Copier only ○ Copier/printer ○ Scanner ○ Fax <p>Other</p>
<p>Response 19:</p>	<p>Copier furnished by Owner.</p>
<p>Question 20:</p>	<p>Sheet ID303, Equipment Schedule Item SH-1, 4” wide metal shelving – provided by Contractor. Please provide further information regarding the metal shelving (manufacturer, model, etc)</p>
<p>Response 20:</p>	<p>ULINE H2946-72</p>
<p>Question 21:</p>	<p>Sheet ID303, Equipment Schedule Item SH-2, 6” wide metal shelving – provided by Contractor. Please provide further information regarding the metal shelving (manufacturer, model, etc)</p>
<p>Response 21:</p>	<p>ULINE H2948-72</p>
<p>Question 22:</p>	<p>Will the owner move all of the furniture and equipment prior to the renovations starting?</p>
<p>Response 22:</p>	<p>Yes, Owner will have existing furniture and equipment moved prior to starting renovations in a given area.</p>
<p>Question 23:</p>	<p>Specification section 088000.2.4 Architectural Window Film. Where is the Architectural Window Film to be applied?</p>
<p>Response 23:</p>	<p>Refer to sheet A-101, A-500, and A-501 keynote A46.</p>

<p>Question 24:</p>	<p>The following drawing sheets are listed on the Drawing Index as Revision 1 dated 8-7-2020 however these sheets are marked as Permit Set dated 5-7-2020 on the issued sheet. Which is the correct version? M-101; M-102; M-501; M-502; M-503; P-000; PD-101; PD-102; PD-103; E-001; E-101; E-102; E-103; E-201; E-202; E-203; E-204; E-301; E-302; E-303; ED-101; ED-102; ED-103</p>
<p>Response 24:</p>	<p>All sheets provided are most up to date. Revision clouds were removed for clarity on the bid set.</p>
<p>Question 25:</p>	<p>Three Furniture Plan sheets are issued in the bid set. Please confirm that the furniture will be provided under a separate contract and these sheets are for information purposes only.</p>
<p>Response 25:</p>	<p>Furniture will be provided under a separate contract and these sheets are included for information purposes only.</p>
<p>Question 26:</p>	<p>Sheet A-500 Specific Keynote A46 states “All glazing to receive 3M Ultra Prestige” window film. Do ALL exterior windows receive the film or only the windows shown on sheet A-500?</p>
<p>Response 26:</p>	<p>All glazing areas called out on sheet A-101, A-500, and A-501 with keynote A46. Glazing located in the lobby and at the west entrance.</p>
<p>Question 27:</p>	<p>The phasing alternate described is that of a reduced phased construction. This contradicts what was stated in the prebid meeting which was the base bid is not phased. Please clarify what is the base bid and what is the alternate. Additionally, please provide a plan showing temporary partitions to be included.</p>
<p>Response 27:</p>	<p>The base bid assumes that the Contractor has access to all renovation areas simultaneously, with the exception of the TMC, which will require some coordination to accommodate operations. Bid Alternate 4 involves phased construction where the 1st floor will be used as ‘swing space’ to allow for the phased completion of floors 2 and 3 separately, followed by the renovation of the 1st floor last. Each floor will have separate completion milestones. See Phasing Plan included in this Addendum.</p>

<p>Question 28:</p>	<p>Proposals The instructions to bidders states bids are to be submitted electronically. It was stated in the prebid meeting that a hard copy of the bids are to be submitted prior to the bid time. Can a hard copy of the bid be submitted by say 3:00 on bid day? Typically we are working on the bid up to the submission time due to receiving late sub and supplier bids.</p>
<p>Response 28:</p>	<p>Hard copies of the bid form and bonds with “wet” signatures are acceptable to be received or post marked up to 3: 00 pm on bid day. All bid materials must be electronically received by the 2:00 pm bid time to constitute a valid on-time bid.</p>
<p>Question 29:</p>	<p>Instructions to bidders, Bid Check or Bond This section lists the bid bond/bid check to be 5%. The prebid meeting it was stated the bid bond/bid check to be 10%. Please verify which percentage is correct.</p>
<p>Response 29:</p>	<p>THEA changed this initial requirement of 10% to 5% just prior to issuance of the bid documents. The new requirement is for 5% of the bid price in either a bid bond or check.</p>
<p>Question 30:</p>	<p>It was stated in the prebid meeting that a list of the included MBE/SBE companies with certifying agency are to be included with the bid. May this list be submitted electronically with in 24 hours after the bid?</p>
<p>Response 30:</p>	<p>A form to identify MBE/SBE participation will be provided by THEA and must be submitted with the bid. The Anticipated SBE Participation Statement is included in this Addendum. Evidence of certification can be submitted electronically within 24 hours after the bid.</p>
<p>Question 31:</p>	<p>Who is the HVAC controls company/system that is installed?</p>
<p>Response 31:</p>	<p>Existing HVAC control system is by Honeywell.</p>
<p>Question 32:</p>	<p>What fire alarm system is in the building?</p>
<p>Response 32:</p>	<p>Fire alarm system is Silent Knight by Honeywell.</p>

Question 33:	Please confirm the following scopes are to be provided by the owner? 1) Audio and Video 2) Furniture 3) Data/ Communication 4) Structured Cabling
Response 33:	Yes. These scopes of work are being addressed separately by THEA directly. The renovation contractor scope does include infrastructure (conduit, raceway, hardware, etc.) as shown in the bid documents to support these scopes. Coordination will also be required.
Question 34:	We would like to request a dwg. file so we can pursue placing furniture in the space for the bid submittal.
Response 34:	See link for dwg files. https://wannemacherjensenarch-my.sharepoint.com/:f/g/personal/sanchelle_wjarc_com/EhCMHFf2LCdNjvxOgBeqjI4BAQ1TPa6mNT5yjjk-94mbVQ?e=MbW90v <i>Note: modifications to the drawing will not be considered.</i>
Question 35:	Sheet ID-101 (Finish Schedule Level 1) states “Refer to Elevations” in regard to Restrooms 108/109. Sheet A-400, RR Elevations, does not show any floor or wall tile information. Please advise.
Response 35:	There are no planned changes to restroom floor or wall tile. The scope includes modifications to existing fixtures, light fixtures and wall paint and the provision of hand sanitizers.
Question 36:	What is the length and width for the wm-1 , wm-2 walk off mats ?
Response 36:	The approximate square feet: WM-1 is 210 sq ft. total. WM-2 is 119 sq ft.
Question 37:	I see signs ID-402, schedule – but do not see a specification, could you please provide? Need sizes and materials.
Response 37:	All new signage to match existing signage. Verify in field: colors, fonts, sizes, and materials

Question 38:	Per note A68, provide hand sanitizers in bathrooms that do not have existing, please provide count and specification
Response 38:	No additional hand sanitizers needed for Bathrooms.
Question 39:	Per Equipment Schedule - TV's are listed as manufactured by owner, is GC to provide and install?
Response 39:	TV's will be supplied and Installed through a separate contract held by the Owner. Information is for reference and coordination
Question 40:	CP1 Full Size Copier lists as manufactured by owner, is GC to provide and install?
Response 40:	Owner will supply Copiers. information is included for reference and coordination.
Question 41:	Is the ceiling mounted projector shown in detail 3 Boardroom 138, provided and installed by Owner?
Response 41:	Projector will be supplied and installed through a separate contract held by the Owner. Information is for reference and coordination.
Question 42:	Detail 3 Desk/Counter Section says to provide CPU by Doug Mocket, is this to mean supply CPU mounting bracket?
Response 42:	Yes, CPU mounting bracket.
Question 43:	Note A26 Specific Keynote lists a virtual reception, refer to AV/IT and Electrical, is GC providing or installing this item?
Response 43:	Virtual Reception will be supplied and installed through a separate contract held by the Owner. Information for reference and coordination.
Question 44:	This page M-000 lists supply, return and transfer air ductboard as a deductive alternate. Conflicts with bid form. Please confirm.
Response 44:	Base design is galvanized sheet metal duct. Language included in notes on M-000 is so the owner can get an alternative price for a cheaper option. See new Alternate #5 on revised Bid Form provided as part of this Addendum.
Question 45:	What is the countertop/sill for the pass through window made of?
Response 45:	SS-2 on ID-110.
Question 46:	Will elevators be accessible to contractor?

Response 46:	Freight elevator in NE corner of bldg. will be accessible to contractor.
Question 47:	Will owner provide power, water, and facilities for contractor?
Response 47:	Yes
Question 48:	There appear to be two different bid forms issued. One with the RFP. One with the Specifications. Which is correct?
Response 48:	A revised Bid Form is included in this Addendum..
Question 49:	Will the automated exterior gates with card readers be considered part of the access control system?
Response 49:	The 2 gates to the THEA parking area are part of the access control systems being bid separately. They are currently programed open during business hours so that is why they were not seen as operational at the time of the tours.
Question 50:	Will the permitting fees be a cost covered by THEA for the project or is the contractor responsible?
Response 50:	THEA will pay for, or directly reimburse, the cost associated the issuance of the building permit
Question 51:	Where can the contractor staging, and parking be setup for the project?
Response 51:	Limited staging will be available within the renovation areas. Additional staging may be available in the parking lot or warehouse building with THEA's permission. It is expected that materials will be delivered to the site "just in time" to be installed and excessive storage will not be an issue. Limited worker parking will be available in THEA's parking lot or at the adjacent dog park.
Question 52:	What do you require to have submitted indicating the SBE percentages are met?
Response 52:	Payment applications should indicate actual payments to MBE/SBE subcontractors. A separate tracking tool based on payments made may also be accepted.
Question 53:	When do you need this SBE information provided? I.e. with bid proposal package or after selection?
Response 53:	The bid should include your proposed MBE/SBE utilization goal. The Anticipated SBE Participation Statement is included in this Addendum.

Question 54:	Is there a form that will be provided for completion if required to submit with proposal?
Response 54:	A form is provided by THEA in this addendum for submission with the bid
Question 55:	Will an office trailer be allowed onsite and if so where? Can we use a location inside the building to setup the GC & team if a trailer is not allowed onsite?
Response 55:	An office Trailer will be allowed in the Parking Lot to the north of the THEA Headquarters Building.
Question 56:	Will the GC be responsible for paying for any of the owners representatives if work must be done at night, weekends or on holidays? If the GC should include a cost in their bid then what is the unit rate for the owners representative.
Response 56:	NO. If additional coverage is required, KCI would work with/negotiate with THEA directly.
Question 57:	Will the GC be given a security card and/or master key to access any of the secure areas when the owner's representative is not present?
Response 57:	Contractor will receive a dedicated card key for access (which can be controlled by IT) and copies of appropriate "hard keys" for access to mechanical/electrical rooms as needed. All keys to be returned to THEA at project completion.
Question 58:	In the TMC control room if the alternate is accepted by the owner to redo the lights and VAV's in the control room, can we install scaffolding & keep it up in this space until the work is finished or will it have to be taken down and removed from this room each day or night in preparation of the employees coming back to work each day?
Response 58:	If the alternate is accepted, a small amount of scaffolding could remain, or mechanical man lifts could be used.
Question 59:	Does the contractor need to hire the same Fire Protection Contractor that performed work on the building when it was initially built?
Response 59:	No.
Question 60:	Is there any security clearances required by THEA to access the building?
Response 60:	A list of Names and titles and a JPG pic should be given to Operations Dept. The IT manager will then create security badges for each person to be in the building. The badges will be programed with the appropriate area access and day/time access and can be reprogramed as the work progresses thru out the building.

Question 61:	Does the general contractor need to add any money in their pricing to pay THEA representative if needed to access the building after hours or for any security reasons?
Response 61:	No.
Question 62:	Sheet AD-102 shows the carpet in room 233 to be removed. Sheet ID-102 shows carpet tile to be installed 233. Room 233 is the primary server room with racks on mounted to the floor. Will THEA/TMC remove the racks for the carpet replacement, or will the racks remain in-place and the new carpet be installed around the racks with the old carpet remaining under the racks?
Response 62:	The racks will remain in-place and the new carpet will be installed around the racks with the old carpet remaining under the racks.
Question 63:	Please confirm the noted load capacities for the freight elevator is 4,500 lbs.
Response 63:	Confirmed that it is 4,500 lbs.
Question 64:	Will the buildings WIFI be permissible for access to the construction management team only?
Response 64:	WiFi Access will be granted. A disclaimer must be accepted at first login. If excessive use puts a drain on the bandwidth, then this will be reviewed again.
Question 65:	Specification section 00650 – Prevailing Wage Rates Each part in this specification is noted “Not Used”. Please verify that this project is not Davis/Bacon.
Response 65:	This project is not under the Davis Bacon Act. Prevailing Wage Rates are not required.
Question 66:	Door frames call out to be painted and door frames on site are aluminum are we to provide aluminum or HM that are painted?
Response 66:	No storefront aluminum frames should be painted. The door schedules calls out all aluminum frames to be FF (factory finish) if new or ETR (existing to remain) if existing. All existing to remain HM doors and HM frames are to be painted to match new frames and doors. All existing to remain wood doors are to be stained to match new doors. The end goal being that other than storefront all doors and frames throughout the project will be painted or stained to match new doors and frames. Refer to door schedules for locations.
Question 67:	Please clarify if the toilet partitions are to be replaced. Sheet AD101, AD102 and AD103 note 12 states that all existing toilet accessories remain. Sheet A400 note 3 states that toilet partitions be floor mounted, note 12 states that accessories are to be reused and installed, but there are no notes indicating that existing partitions are to be removed and replaced?

Response 67:	Existing toilet partitions are to remain and be re-used.
Question 68:	Are we to assume that all moving/relocation of existing furnishings, electronics, etc. as required to install new finishes will be by THEA.
Response 68:	Yes, THEA will make arrangements with separate contractors to move existing furniture and equipment
Question 69:	Will the work in the control room need to be phased to allow operations to continue uninterrupted and who will be responsible.
Response 69:	Contractor will be responsible for coordinating work in the Traffic Management Center and may need to complete work after hours. The TMC is operational approximately 14 hours/day.
Question 70:	Per the pre bid it is our understanding that the base bid should assume all 3 floors to be running concurrently. Add alternate to phase the project starting on 3rd floor, then move to 2nd floor, finishing on first floor with no overlap between floors. Please confirm.
Response 70:	That is correct. Base bid assumes that the contractor would have access to perform work on all floors simultaneously. Schedule, means and methods are up to the contractor with some limitations regarding the TMC, server rooms and the like, which must remain in operation. The alternate 4 would require phasing of the renovation one floor at a time, likely beginning with the 2nd floor, then 3rd floor with 1st floor last. The first floor would be used as temporary "swing space" to accommodate THEA personnel during phased renovations. See Phasing Plan included with this Addendum
Question 71:	Does the 7-month duration only pertain to the base bid duration with a potential longer duration as required for phasing?
Response 71:	Not to exceed 7-month duration pertains to the base bid. Each bidder is required to propose a base bid duration (presumably 7 months or less) and a duration associated with each Alternate, if applicable.
Question 72:	Please confirm the bid bond is to be 10%. An earlier version of the technical specifications indicated 5%.
Response 72:	The bid bond or bid security required is 5%. The discrepancy between the various technical specs posted is noted.
Question 73:	Phasing drawings are referenced in multiple locations. Will phasing plans be provided?
Response 73:	Phasing has been described in the pre-bid meeting and clarified in these questions & responses, see response 70.
Question 74:	Will the THEA parking lot be available for trade parking and staging?

Response 74:	Yes, within reason. There will be some available parking, and parking may be available at the adjacent dog park.
Question 75:	Please confirm that per the pre bid meeting the following scopes of work will be by others and not included in this bid a. IT/AV installation (contractor to provide conduit, back boxes, floor boxes, etc. with pull strings). Cabling installation and integration by others b. Furniture shall be by others, we are to coordinate delivery times with owner only c. Card access and security will be by others (Conduit, and back boxes to be by contractor)
Response 75:	a. Confirmed; b. Confirmed; c. Confirmed
Question 76:	One of the roofing contractor has reached out to us so that he can effectively bid on the project to find out about the "as built" regarding membrane type, existing insulation type and thickness and warranty.
Response 76:	It is modified bitumen roof.

DOCUMENT NO. 00301
BID PROPOSAL FORM
-Revised 8/31/20

Tampa Hillsborough
Expressway Authority
Tampa, FL

BID FOR: **CONSTRUCTION RENOVATIONS-Proj. No. O-01120**

RENOVATIONS FOR:

THEA TMC Office

1104 E Twiggs St
Tampa, FL 33602

Name of Bidder

FOR OWNER:

TAMPA HILLSBOROUGH EXPRESSWAY AUTHORITY
1104 E TWIGGS ST.
TAMPA, FL 33602

Telephone No.

Date

AS PREPARED BY: **WANNAMACHER JENSEN ARCHITECTS, INC.**
180 MIRROR LAKE DRIVE NORTH
ST. PETERSBURG, FL 33701

1. **BASE BID PRICE**

Having carefully examined the Contact Documents dated 8/7/2020, together with all addenda thereto, and other data as prepared by Wannemacher Jensen Architects, Inc., 180 Mirror Lake Drive North St. Petersburg, FL 33701, and having visited the site and becoming familiar with all conditions affecting the Work, hereby propose to furnish everything required for the completion of the above named Work for the above named project, all in accordance with the law at the place of the Work for the following amount.

BASE BID: *(in Words)*

DOLLARS (\$_____)

2. **ALTERNATES:**

Alternate No. 1: Furnish and install the new Roof Top HVAC Units (including curbs, structural reinforcing, and roof repair.)

ADD _____ DOLLARS
(\$_____)

Base bid Time of Completion to be increased by _____calendar days.

Alternate No. 2: Furnish and install remaining HVAC and VAV work throughout building per specific notes on the drawings.)

ADD _____ DOLLARS
(\$_____)

Base bid Time of Completion to be increased by _____calendar days.

Alternate No. 3: Furnish and install LED light fixtures in areas not receiving significant renovation. Refer electrical drawings and Alternate Specifications.

ADD _____ DOLLARS
(\$_____)

Base bid Time of Completion to be increased by _____calendar days.

Alternate No. 4: Revised phasing plan to include staged access to the 2nd and 3rd floor renovation areas sequentially.

ADD _____ DOLLARS
(\$_____)

Base bid Time of Completion to be increased by _____calendar days.

Alternate No. 5: Substitute fibrous duct board in lieu of sheet metal duct per deductive alternate identified in HVAC General Notes on Sheet M-000

DEDUCT _____ DOLLARS
(\$_____)

3. UNIT PRICES

A. The Unit Prices below are included in the BASE BID and are broken out here separately as described below. These Unit Prices include all labor, materials and equipment associated with the described items of the Work.

- 1. Furnish and install window film (3M ULTRA PRESTIGE SERIES UPRS50 WITH 3M “WET GLAZE”, AND 3M IMPACT PROTECTION)

\$_____

4. ADDENDA

A. The undersigned hereby acknowledges receipt of, and has included in this Proposal, the work covered by the following Addenda.

Addendum No.	Date
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

5. TIME OF COMPLETION

Anticipated Notice to Proceed is 14 days following Contract Award. (expected October 2020). The undersigned agrees, if awarded the Contract, to bring all Work under the contract to Substantial Completion on or before _____calendar days from Notice to Proceed (Base Bid).

6. AWARD

If the contract is awarded, it will be awarded to the lowest responsible and responsive qualified bidder, using base bid plus alternates, if selected, to utilize all available funding.

The undersigned Respondent/Firm agrees to keep this offer open for acceptance for 120 days after date of opening price proposals. The undersigned agrees to, within 10 days after notice of acceptance of this bid, provide Insurance and Bonds and enter into a Contract, if so notified within 120 days from the date of Bid Opening.

Signatures: The undersigned hereby certifies that this proposal is genuine and not collusive or fraudulent or made in the interest of or on behalf of any person, firm or corporation not herein named; and the undersigned has not, directly or indirectly, induced or solicited and bidder to submit a sham bid, or any other person, firm or corporation from bidding, and that the undersigned has not, in any manner, sought by collusion to secure for himself any advantage over any other bidder.

DATE: _____, 20 _____

SIGN HERE IF

AN INDIVIDUAL

CONTRACTOR

ADDRESS

SIGNATURE

SIGN HERE IF

A PARTNERSHIP
OR CORPORATION

NAME: _____

BY: _____
SIGNATURE

ATTEST:

(SECRETARY)

TITLE: _____

ADDRESS: _____

COROPORATE SEAL HERE:

**** END OF SECTION ****

ANTICIPATED SBE PARTICIPATION STATEMENT

Project: THEA TMC Office Renovation

Proposer's Name: _____

It is our intent to subcontract _____% of the project to SBE(s).

Listed below are the proposed SBE sub-proposers _____ (to the extent known, please indicate whether the company holds, Minority, Women or Disadvantaged Business Enterprise Status.):

<u>SBE(s) Name</u>	<u>Type of Work/Specialty</u>	<u>Dollar Amount/Percentage</u>	<u>Minority Status</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Submitted by: _____

Title: _____

E-mail Address: _____

Telephone number: _____

Date: _____

***Please attach a copy of each SBE Firm's certification of Small, Minority, Woman-owned and/or Disadvantaged Business Enterprise status.**



THEA Headquarters Renovation

Proposed Phasing Plan – Bid Alternate No. 4
March 31, 2020 - Revised 8/28/2020

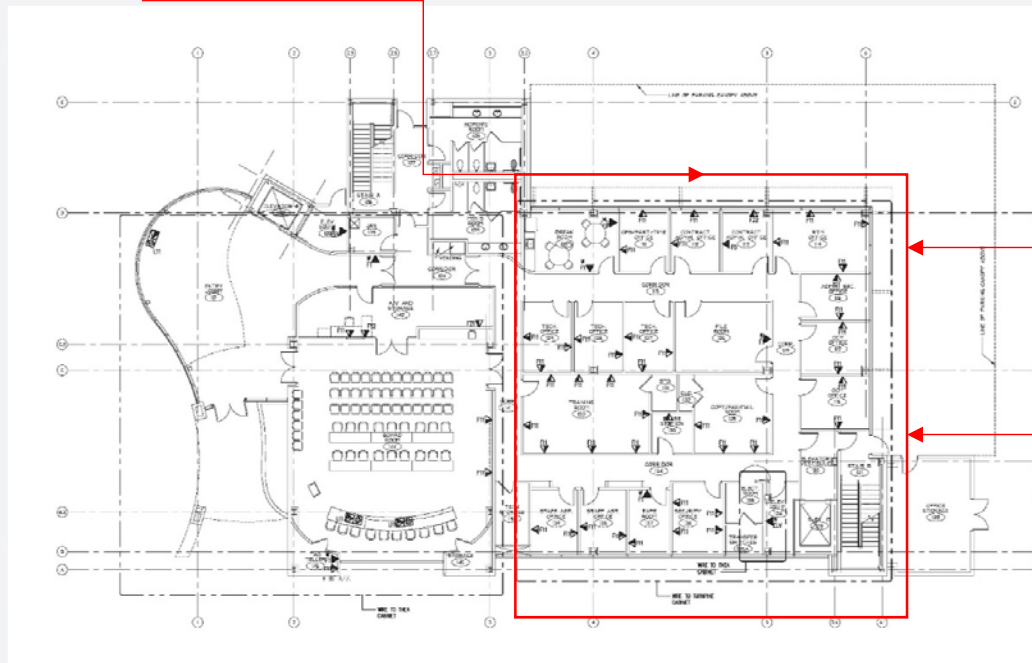
RISE TO THE
CHALLENGE

ISO 9001:2015 Certified | Employee-owned Since 1988

Phase 1 – 1ST Floor Prep

- ▶ Owner to Check Power, Voice / Data, etc.
 - Identify furniture to use for swing space (relocate existing or rent)

Will need the whole area for swing space



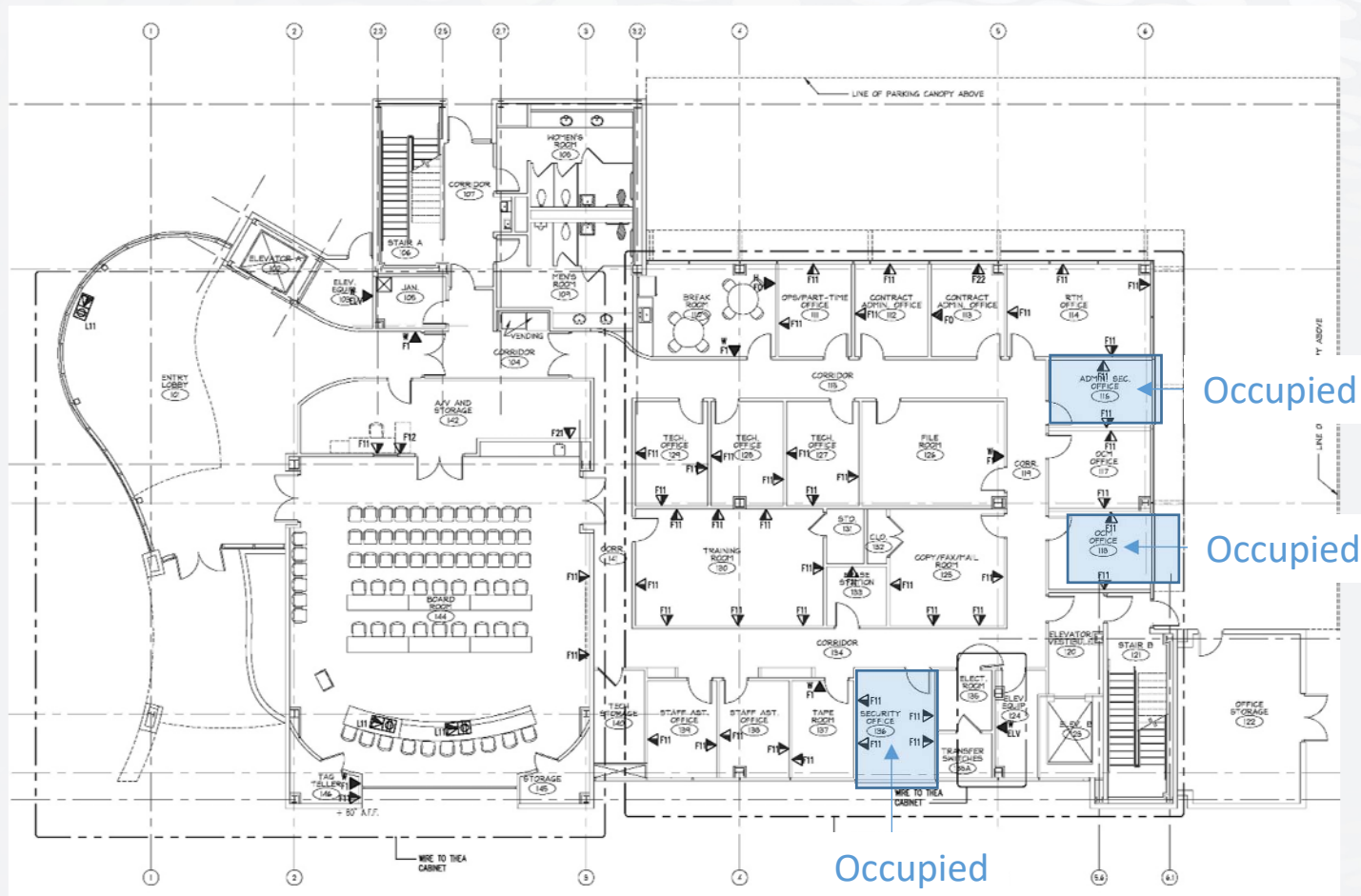
Move #1 – 2nd floor



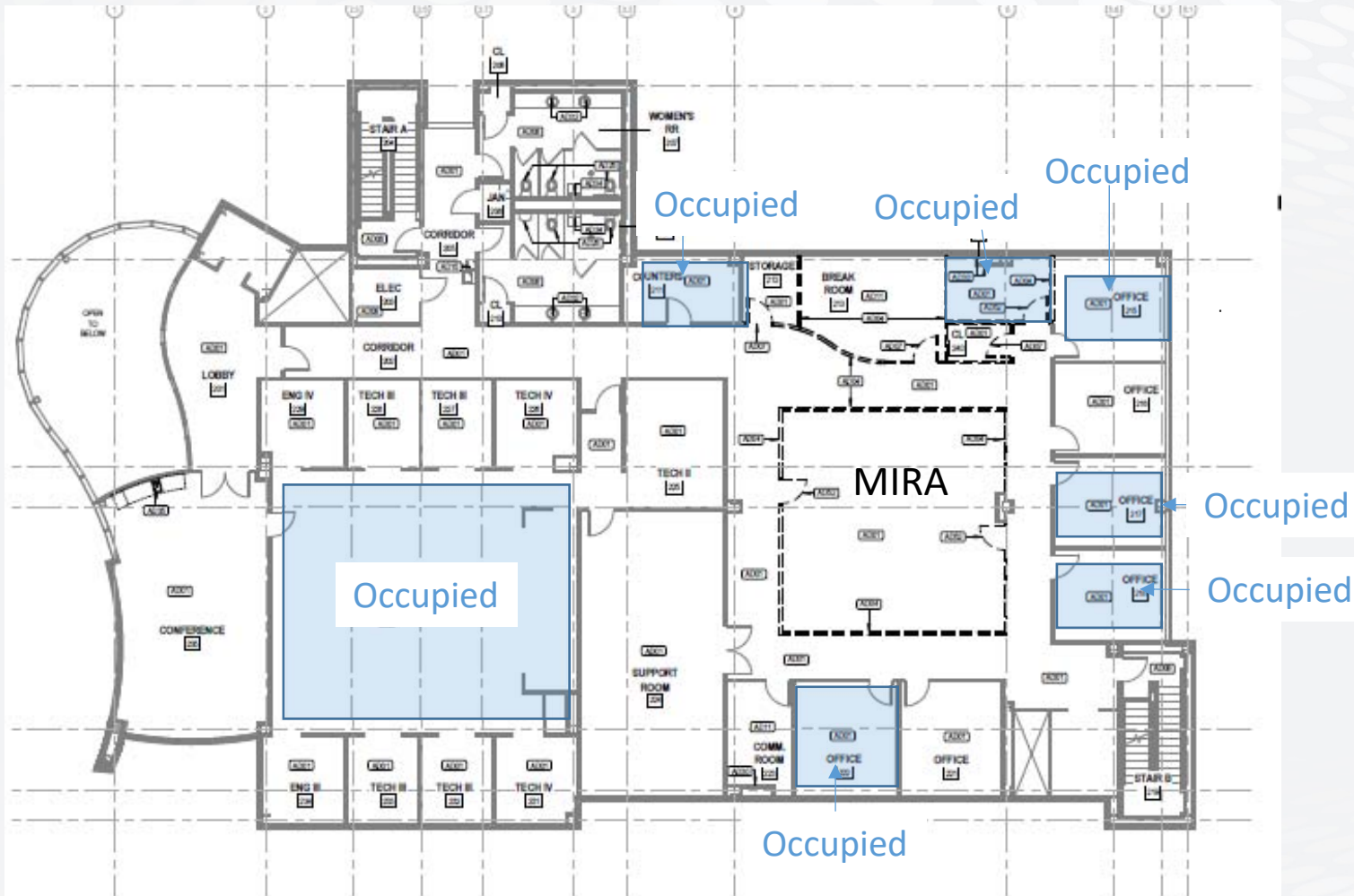
Move #2 – 3rd Floor



Phase 1 - 1st Floor Existing Occupancy

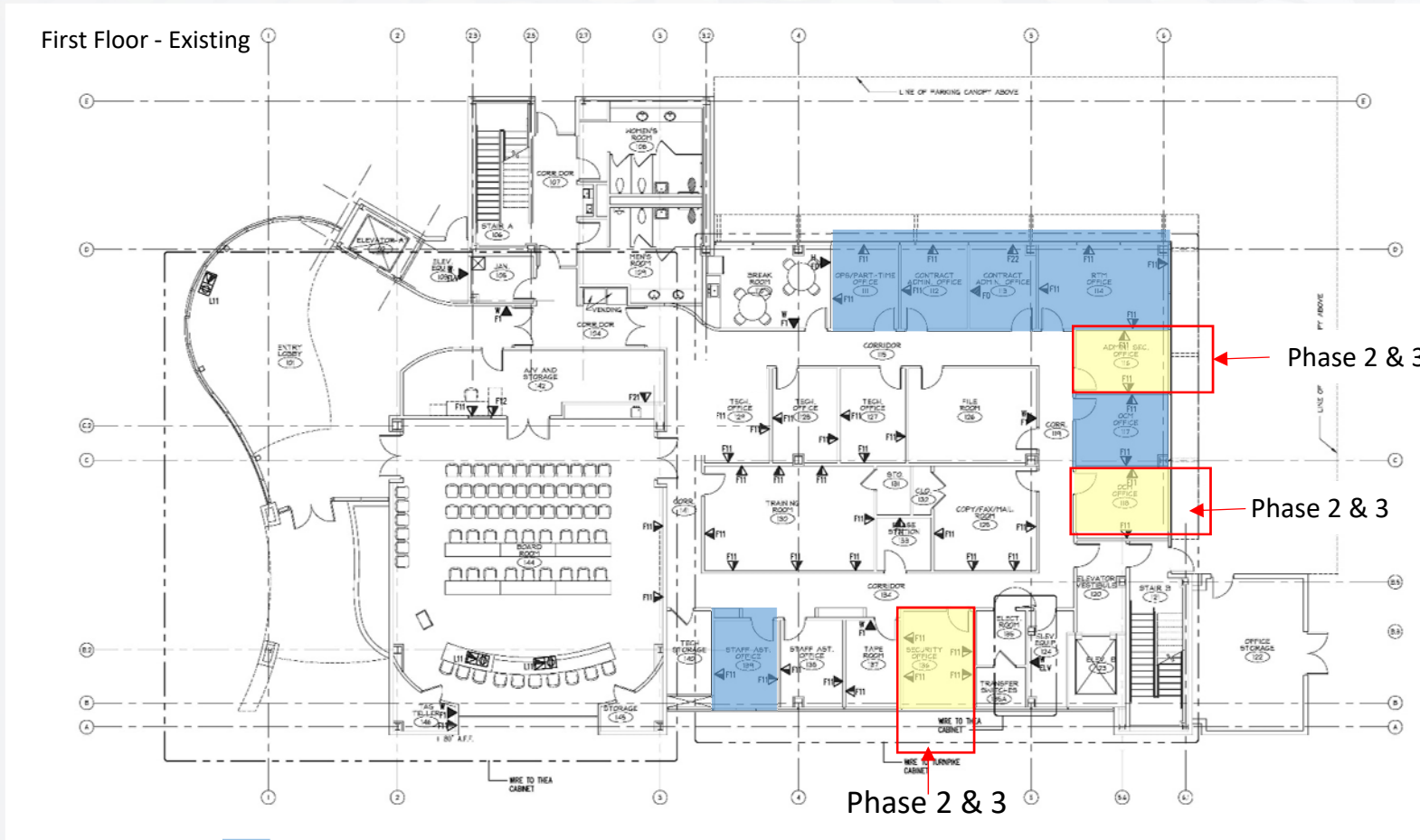


Phase 2 - 2nd Floor Existing Occupancy



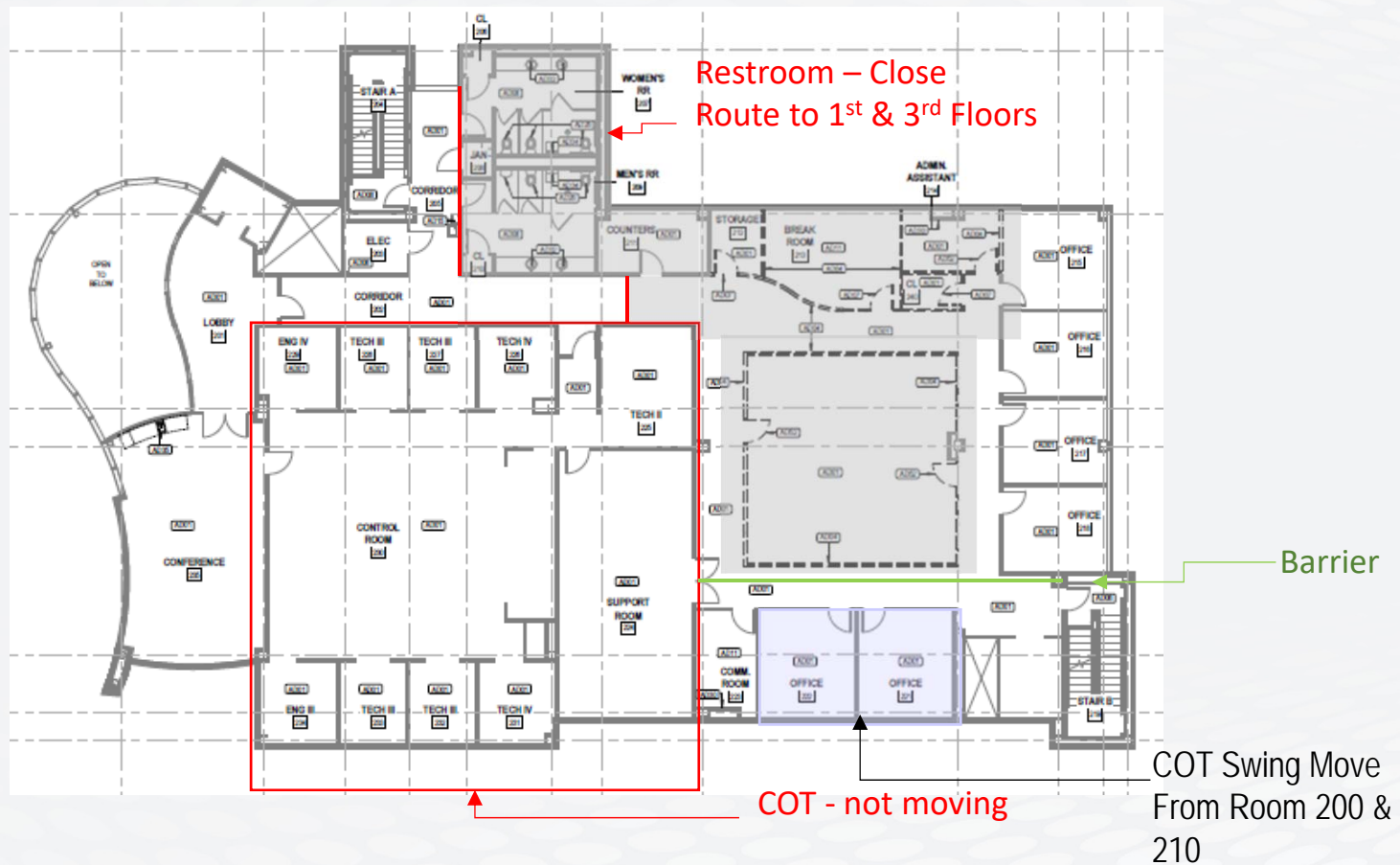
Phase 2 - 2nd Floor

- ▶ Relocate Employees from 2nd floor to 1st Floor
City of Tampa Folks to stay on 2nd Floor in offices



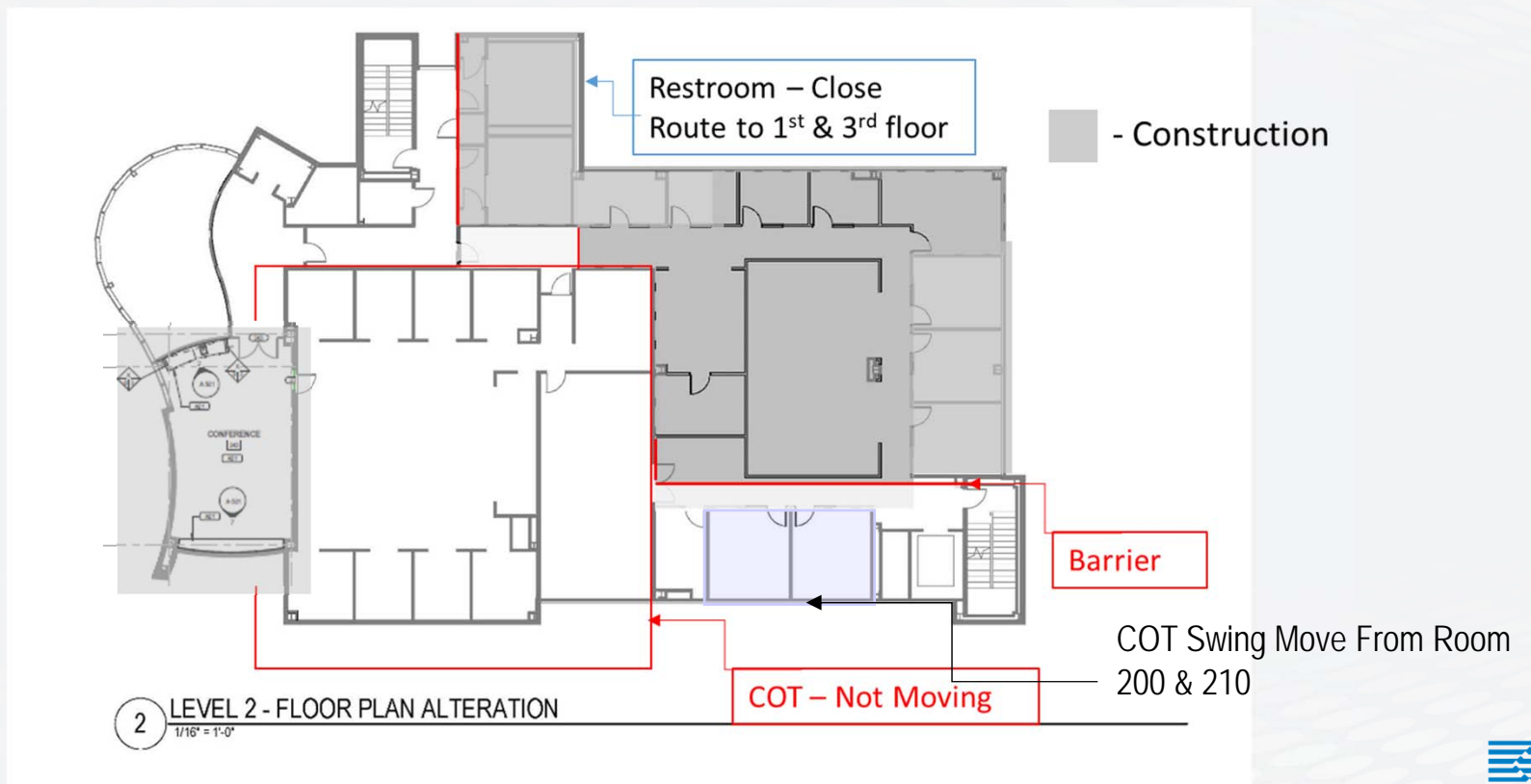
Phase 2 - 2nd Floor

- ▶ Phase 2A – Demolition Areas (Gray areas)
 - Demolition limiting disruptive activities to after hours
 - Maintain egress for COT employees to Stair B



Phase 2 - 2nd Floor

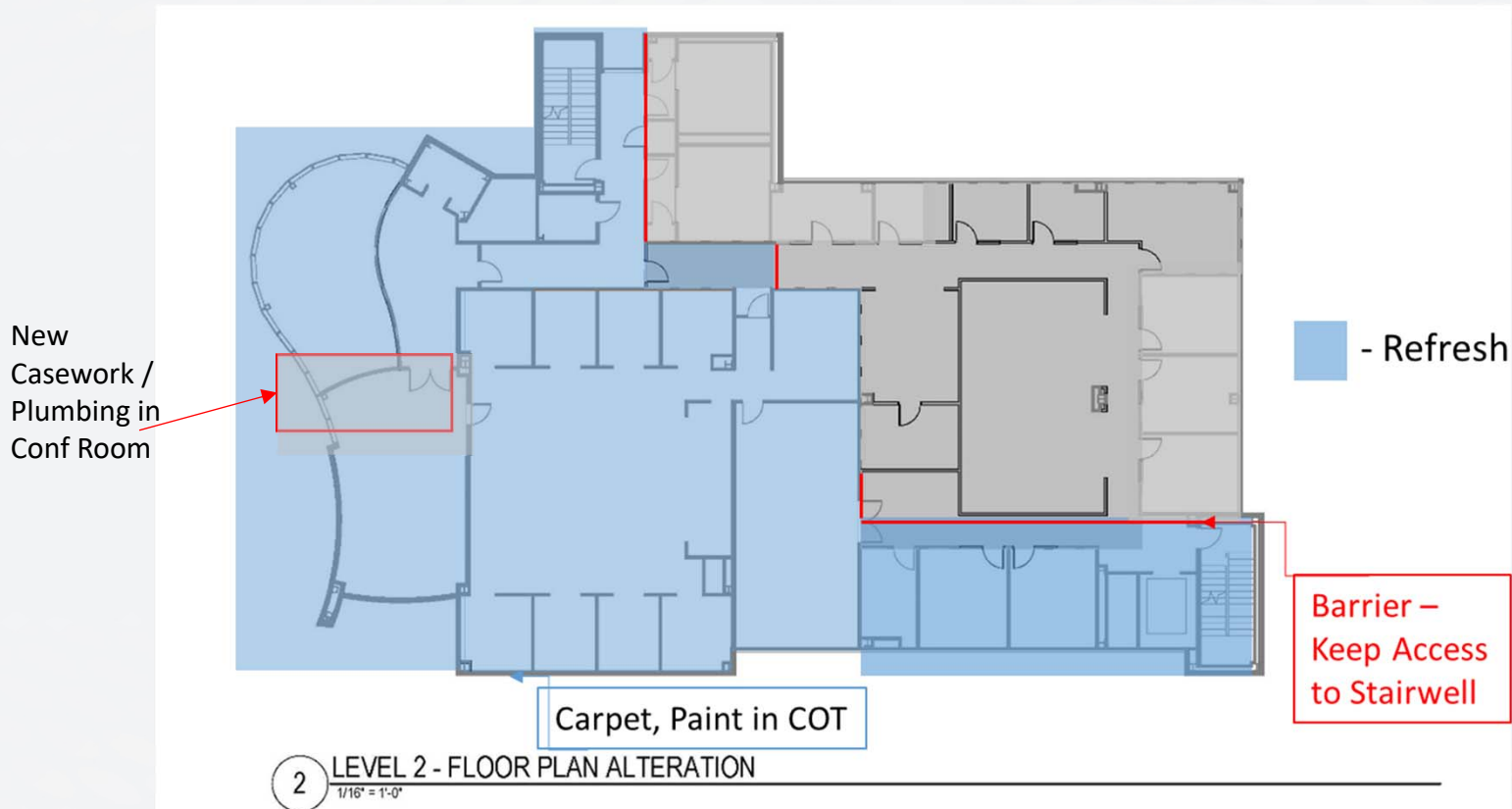
- ▶ Phase 2B – Construction Areas (Gray areas)
 - Complete construction limiting disruptive activities to after hours
 - Maintain egress for COT employees to Stair B



Phase 2 - 2nd Floor

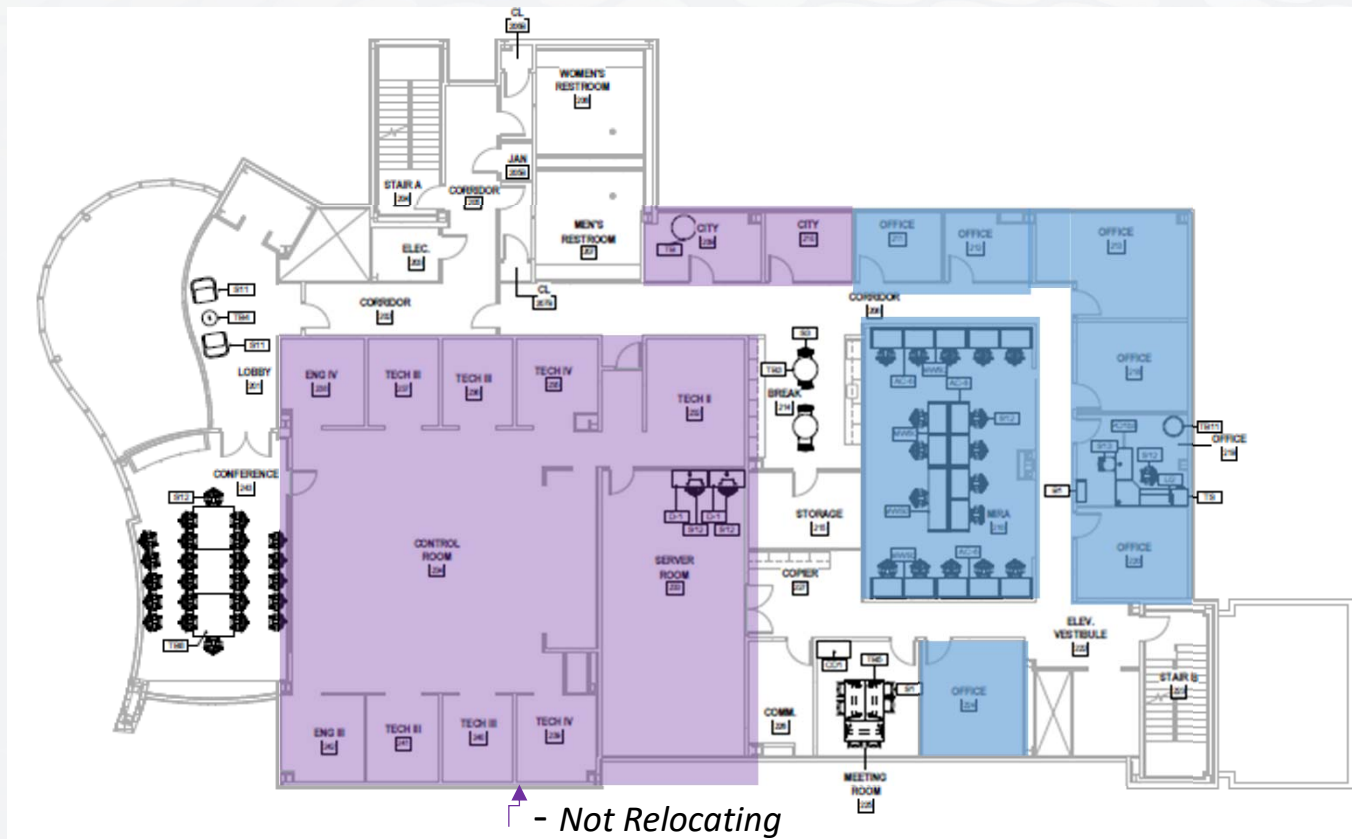
► Phase 2C – Refresh Area (Blue Area)

- Coordinate Refresh Areas
- Work to happen concurrently with 2nd floor construction



Phase 2 - 2nd Floor Construction Complete

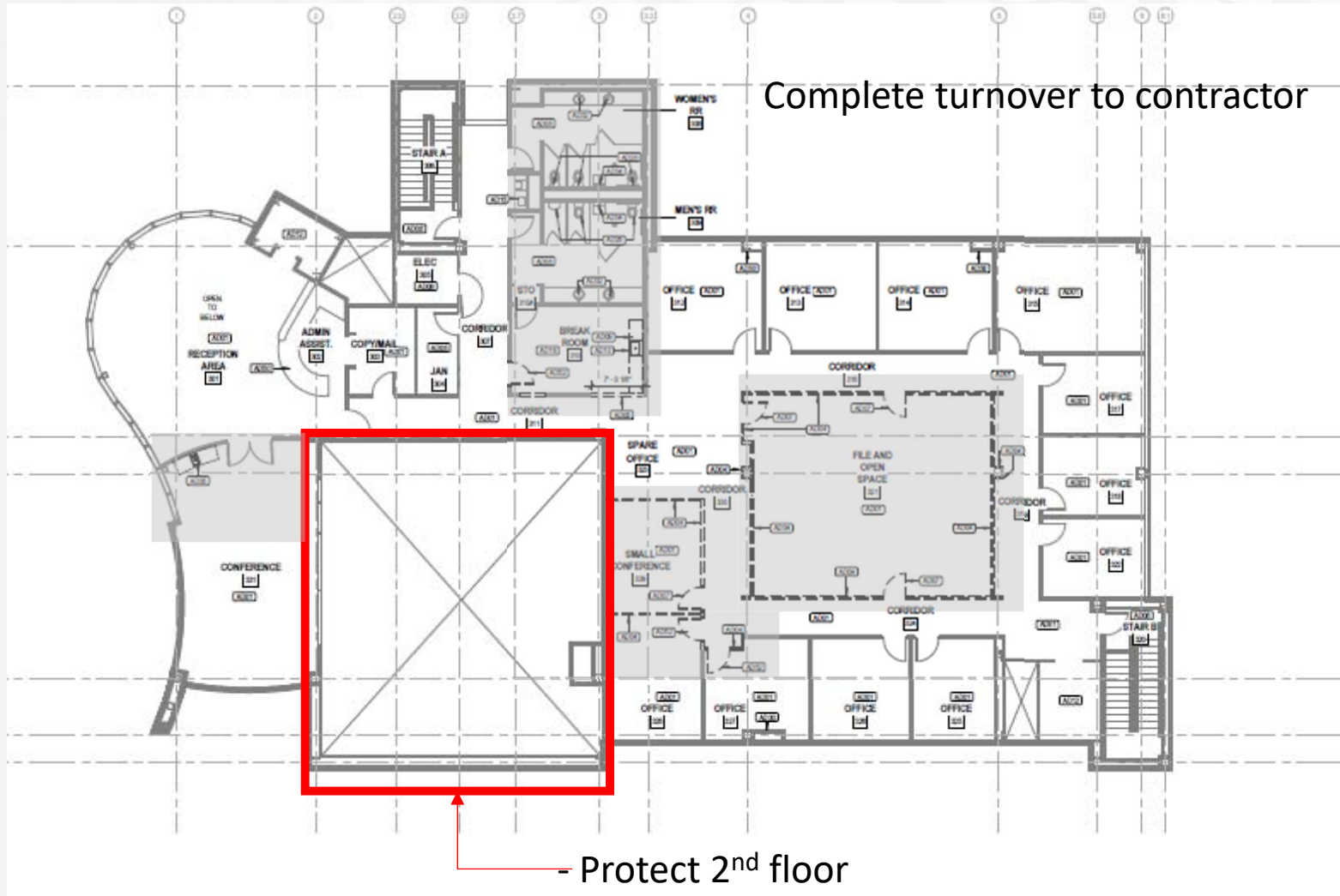
- ▶ Relocate Toll Operations & COT from 1st floor to 2nd floor



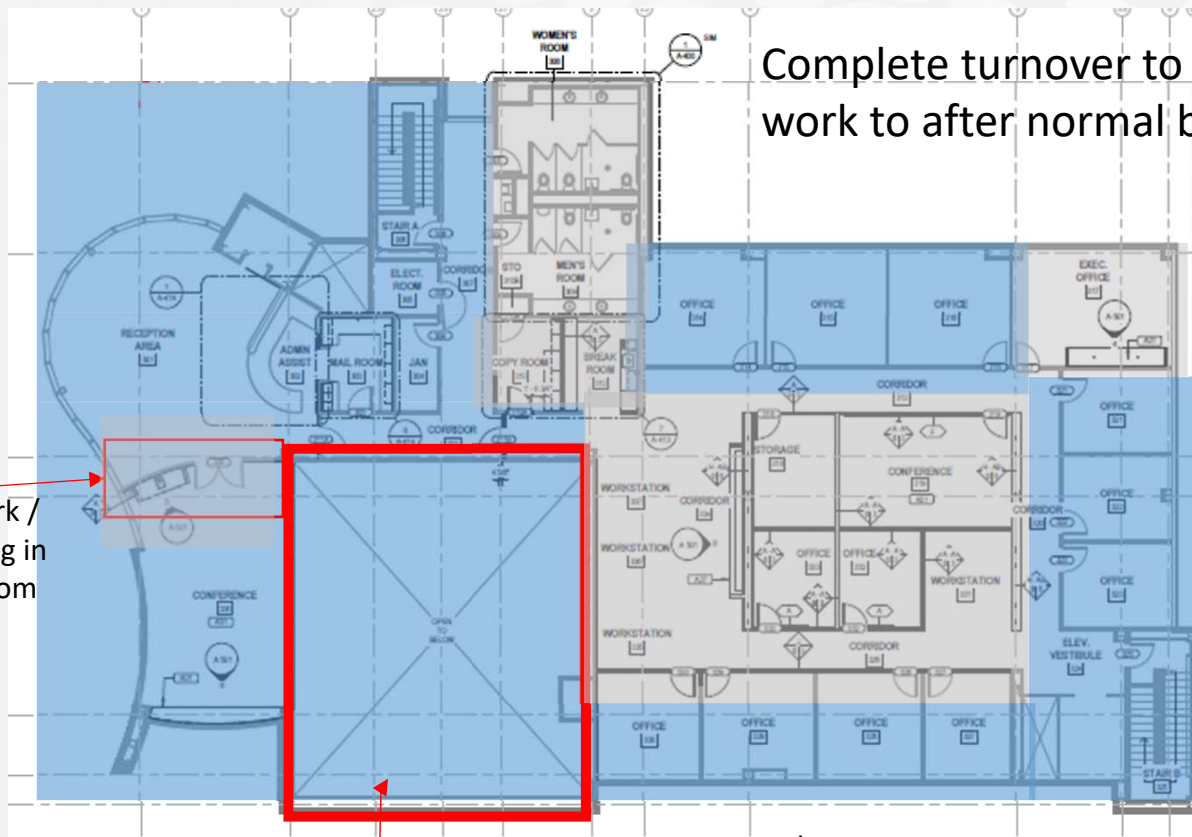
■ = COT

■ = Toll Operations

Phase 3A – 3rd Floor Demolition (Gray Area)



Phase 3B - 3rd Floor Construction / Refresh Entire Floor



Complete turnover to contractor – Limit noisy work to after normal business hours

- Construction

- Refresh


New Casework / Plumbing in Conf Room


- Protect 2nd floor, HVAC & Lighting work after hours

Phase 3 - Construction Complete

Employees Relocate from 1st Floor to 3rd Floor

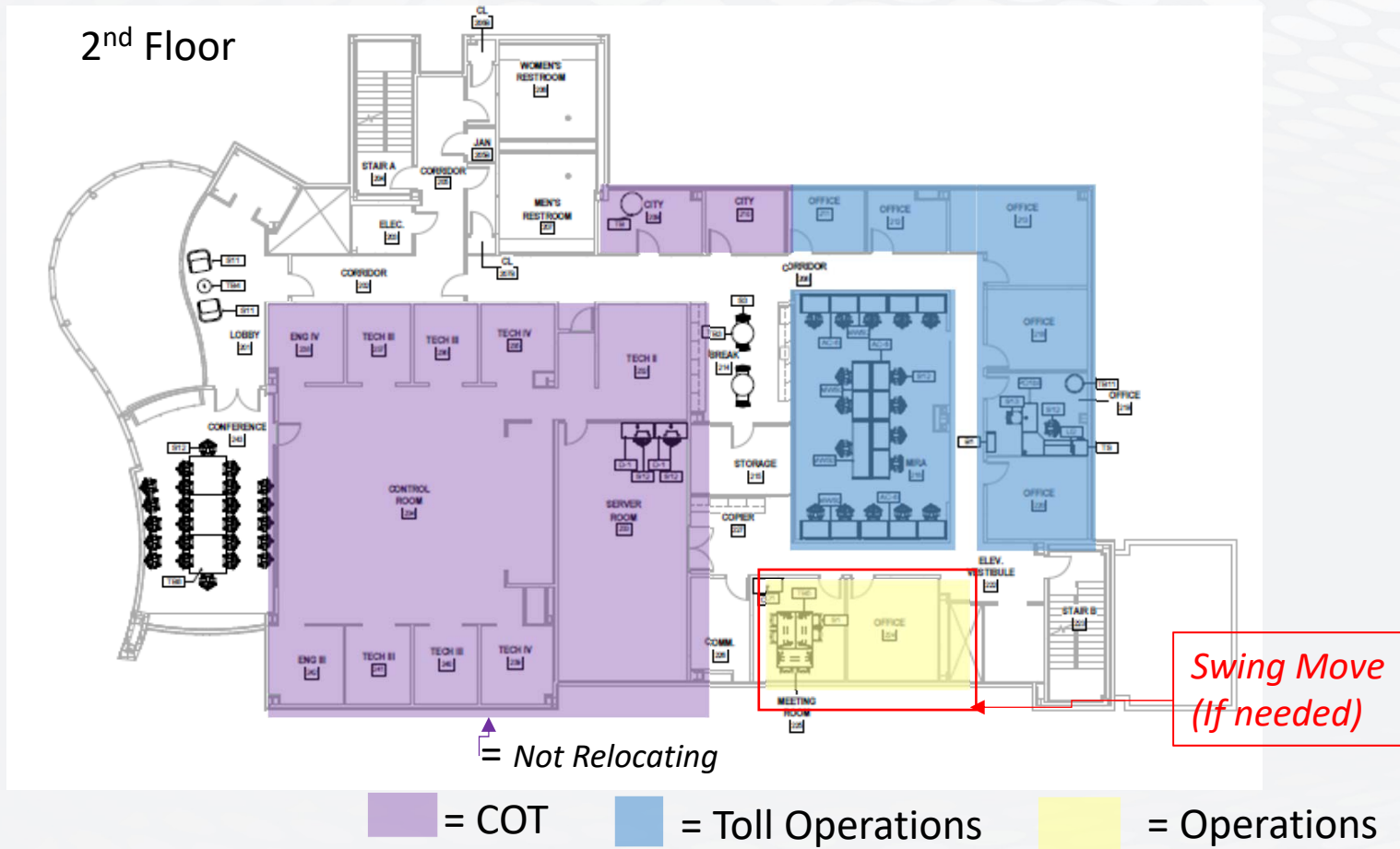


 = Executive

 = Finance

Phase 4 – 1st Floor Construction

Relocate Operations to 2nd & 3rd floor



Phase 4 – Relocate Operations to 2nd & 3rd Floor

3rd Floor



Swing Move
Keep Key
Operations
Team Together

LEVEL 3 - FURNITURE PLAN
WP-11P

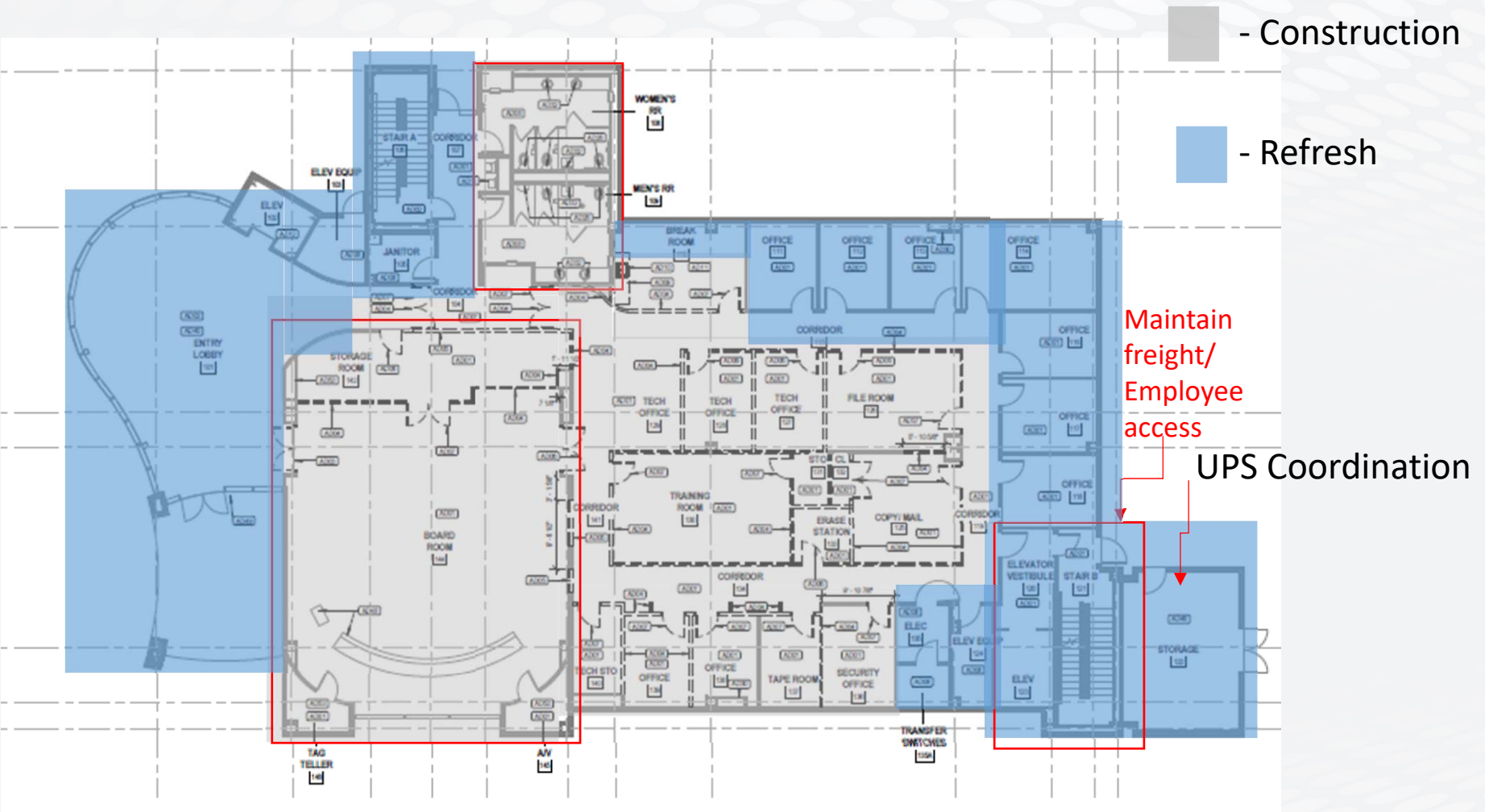
■ = Executive

■ = Finance

■ = Operations

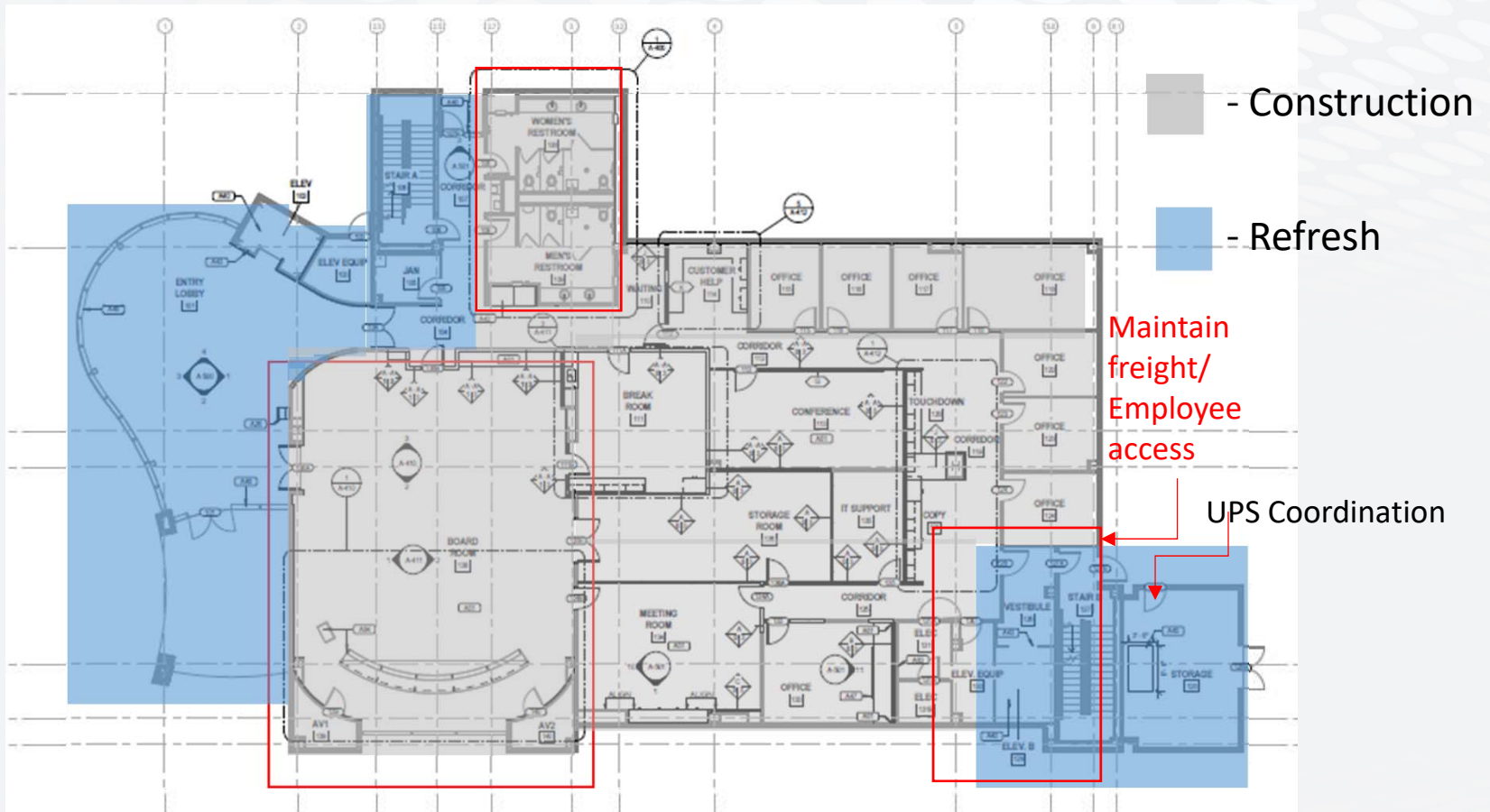
Phase 4A – 1st floor Demolition

Lobby & Stairs – Nights / Weekends

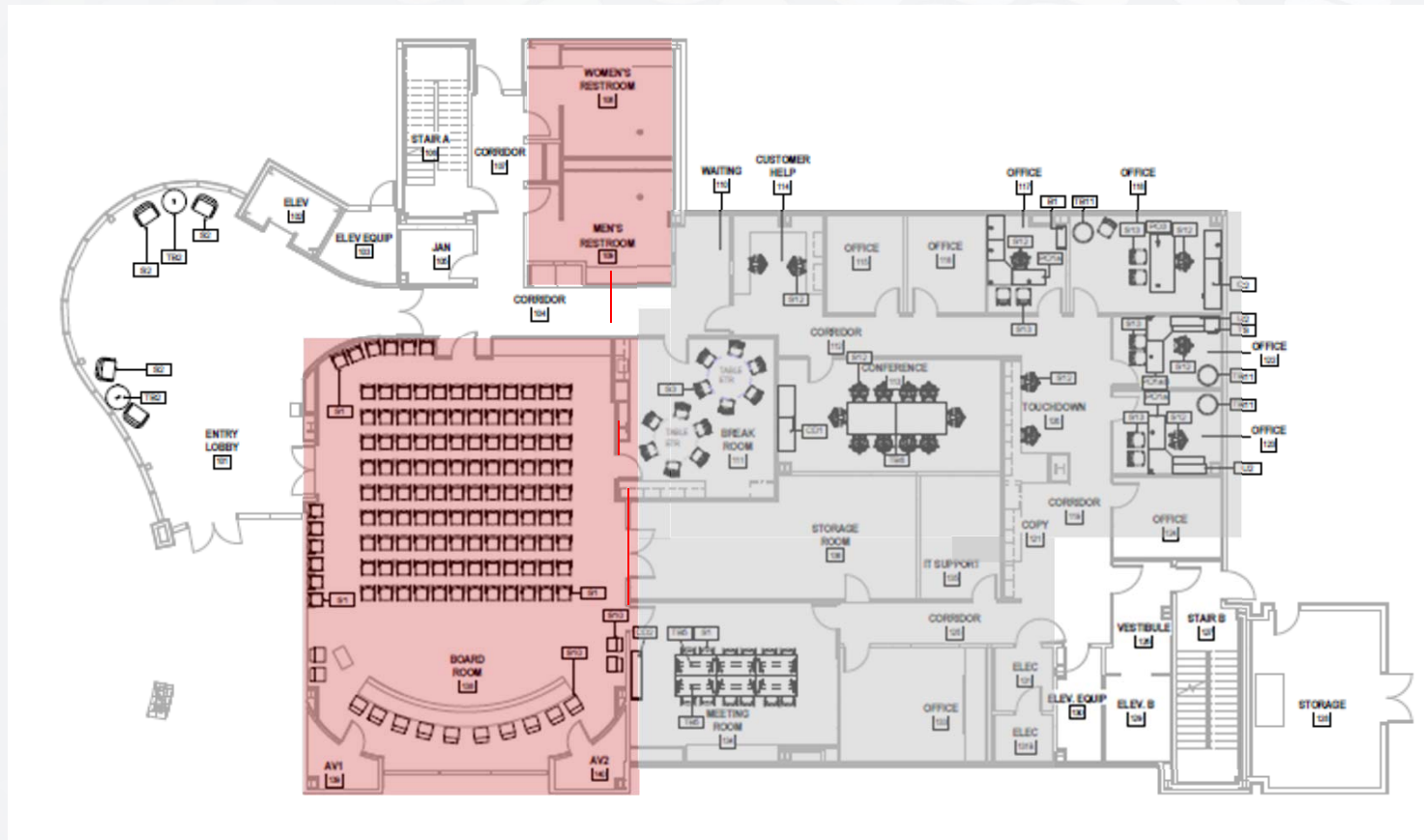


Phase 4B – 1st floor Construction

Lobby & Stair Refresh – Nights / Weekends



Phase 4 - Boardroom / Restrooms Complete




■ - Early Occupancy


■ - Construction

Phase 4 – All Construction Complete

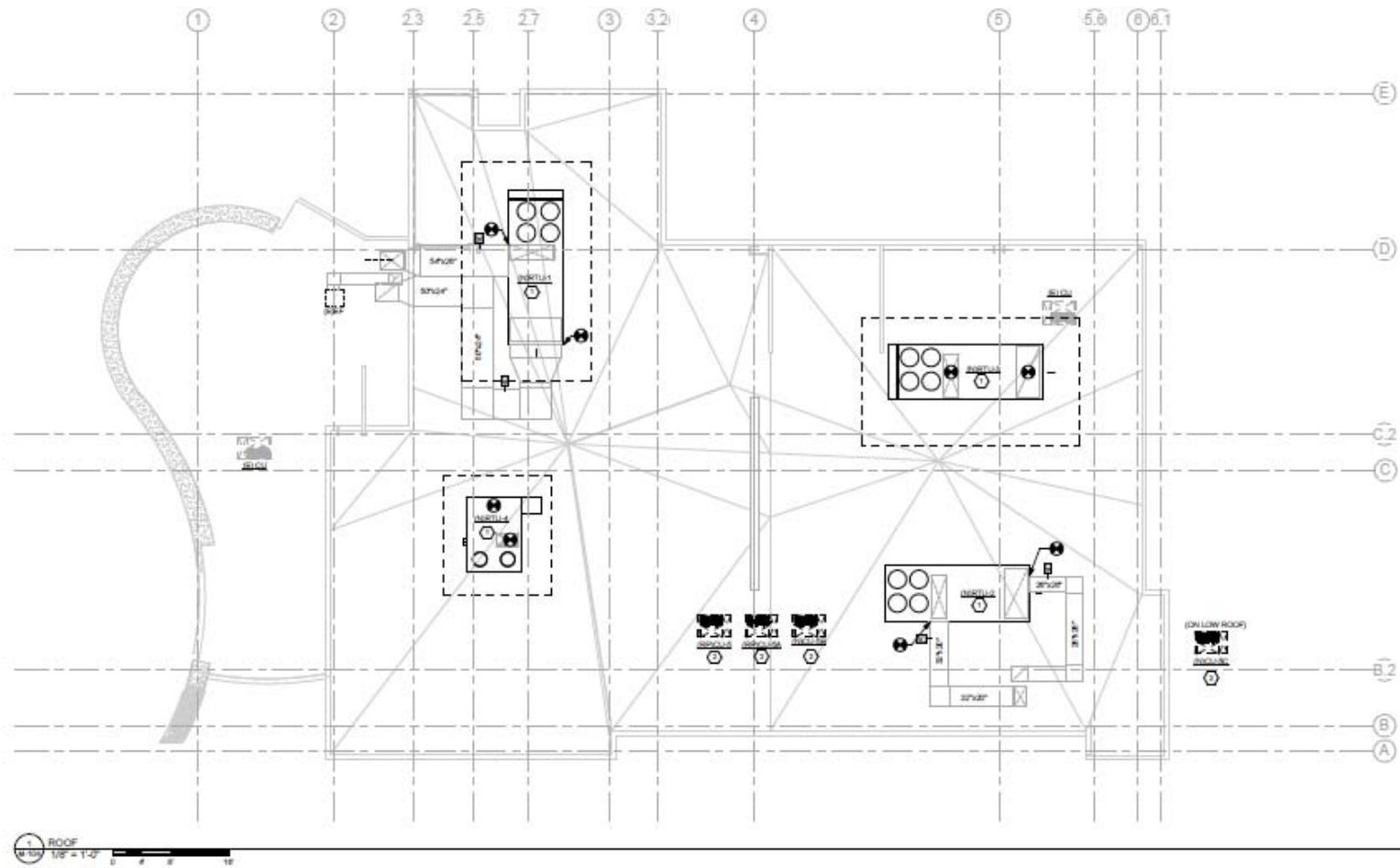
Relocate Operations and Toll Operations from 2nd & 3rd Swing Space



 = Toll Operations

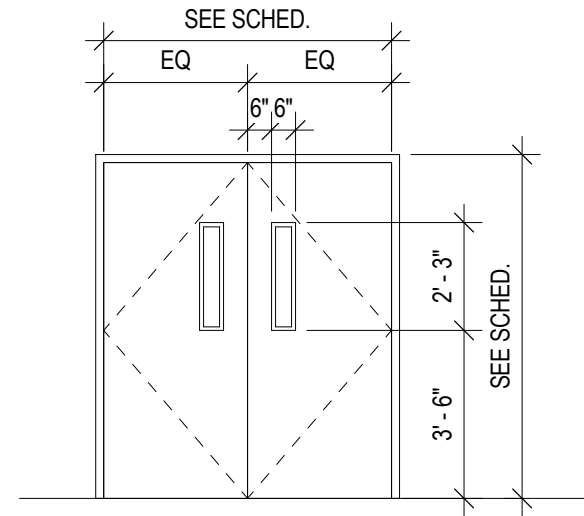
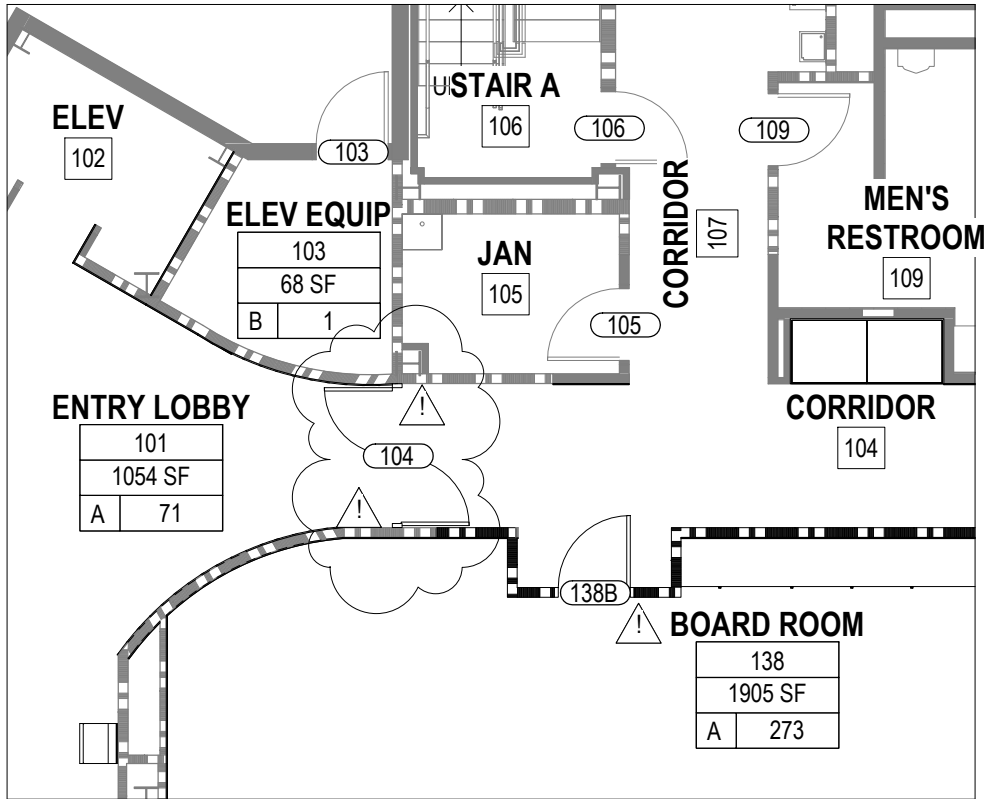
 = Operations

Roof work (if required) – to be scheduled during ideal weather conditions



**RFP O-001120 Renovation Services at THEA TMC
Pre-Bid Meeting Attendees**

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Amy Jordan	amy.j@lemaconstruction.com
Andrew McNutt	andrew@Matconconstruction.com
Kaitlyn Head	kate@contractfurniturefl.com



(G)

DBL DOOR - DOUBLE EGRESS

45 MIN/ NEW CARD READER/ DOUBLE EGRESS WITH PANIC HARDWARE

Hardware Group No. 04 - CARD READER, MAGLOCK

For use on Door #(s):

104

Provide each DE door(s) with the following:

QTY	EA	DESCRIPTION	CATALOG NUMBER	ITEMID	FINISH	MFR
6	EA	HINGE	5BB1 4.5 X 4.5 NRP		652	IVE
2	EA	PANIC HARDWARE	9827-EO-LBR		626	VON
1	EA	MAGNETIC LOCK	M490P 12/24 VDC	⚡	628	SCE
2	EA	SURFACE CLOSER	1450 REG OR PA AS REQ		689	LCN
2	EA	KICK PLATE	8400 10" X 2" LDW B-CS		630	IVE
2	EA	WALL STOP	WS406/407CVX		630	IVE
1	EA	GASKETING	488SBK 20FT PSA		BK	ZER
1	EA	MULTITECH READER	MT15 12 VDC	⚡	BLK	SCE
1	EA	POWER SUPPLY	PS902 900-2RS 120/240 VAC	⚡	LGR	SCE

CARD ACCESS SYSTEM BY SECURITY SUPPLIER TO RELEASE MAG LOCK FOR ACCESS. CARD READER TO BE SUPPLIED BY DIV. 28. FREE EGRESS FROM THE CORRIDOR SIDE.

180 Mirror Lake Drive North
St. Petersburg, Florida 33701-3214
(727) 822-5566 fax (727) 822-5475
www.wjarc.com
AA0002277



THEA TMC OFFICE RENOVATION

1104 E TWIGGS ST. TAMPA, FL 33602

Project # 1924

Rev. 1924

Sheet Date 8/28/2020

DOOR 104

SK-3.0

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Bidders MUST acknowledge receipt of this Addendum by signing, dating and returning the completed Acknowledgement of Receipt of Letter of Clarification/Addendum form with Respondent's proposal.

All other items, conditions, and specifications in the procurement document not specifically changed by the Addendum remain unchanged.

Please send all questions to THEA's Procurement Manager, Man Le, via email at Man.Le@tampa-xway.com.

ACKNOWLEDGEMENT OF RECEIPT OF ADDENDUM and/or LETTER OF CLARIFICATION

Were Addenda issued on this Solicitation?

- Yes
- No

Were Letter of Clarification issued on this Solicitation?

- Yes
- No

I (We) hereby acknowledge receipt of the following Addendum/Addenda issued in reference to 7this solicitation by listing the Addenda by number, date and signing the form:

Addendum	_____	Date:	_____
Addendum	_____	Date:	_____
Addendum	_____	Date:	_____
Addendum	_____	Date:	_____
Addendum	_____	Date:	_____
Addendum	_____	Date:	_____

Letter of Clarification	_____	Date:	_____
Letter of Clarification	_____	Date:	_____

BIDDER:

By: _____
Authorized Signature

Printed Name of Signer

Title of Signer

Date Signed

[END OF ACKNOWLEDGMENT OF RECEIPT FORM]