THEA Toll Operations Department - Standard Operating Procedures (SOP) 010920_v1.7 THEA Billing Life Cycle

THEA Toll Transaction Billing Life Cycle

THEA's First Party Invoicing

TOLL-BY-PLATE (TBP) NOTICE #1

Tolls + \$2.50 (*Admin. fee)

THEA's First Party Invoicing

TOLL-BY-PLATE (TBP) NOTICE #2

Previous Balance + New Tolls + New \$2.50 (Admin. fee)

THEA's Third Party Invoicing

Collection Notice #1

(Tolls+Admin*)+New \$17.50 Collection fees

> \$9.00 - ETAN \$8.50 - THEA \$17.50 - Total

Warning on ensuing Registration Hold after Collection Notice #1 is past due.

THEA's Third Party Invoicing

Collection Notice #2

Previous Balance+(New Toll/Admin*)+New \$15 Collection fees

> \$6.00 - ETAN**\$9.00 - THEA** \$15.00 - Total

- Registration Hold placed.
- Warning on ensuing UTC after Collection Notice #2 is past due.

THEA & Hillsborough Court

Uniform Traffic Citation (UTC) Process

> Tolls + Court fees Option A - \$25 fee

Option B - \$134 fee Option C – Court up to \$500 penalty

F.S. 316.1001

0-30 Days

Principal Fee Amount: \$2.50

*Administrative fees are charged by

(including 9 days grace period)

Accumulated Fee Total: \$5.00

(including 9 days grace period)

Accumulated Fee Total: \$22.50

110-160 Days

Accumulated Fee Total: \$37.50

*Collection fees are capped at \$32.50. *Admin Fees are subject to accrue as per TBP activity.



160+ Days