

**TAMPA-HILLSBOROUGH COUNTY  
EXPRESSWAY AUTHORITY**

**Letter of Clarification No. 3**

**FOR**

**Request for Proposals**

**General Engineering Consultant Services**

**RFP O-0012**

### Letter of Clarification No. 3 ~ RFO No. O-00121

Date of Letter of Clarification: **April 9, 2021**

The following responds to questions received on the solicitation reference above:

Question 1:	Is there a conflict of interest with a firm that has a current contract with THEA in pursuing the GEC contract as a sub-consultant to a prime?
Response 1:	<b>There is no conflict with being a subconsultant to a prime.</b>
Question 2:	Is there any specific requirement for the resumes? Page limitation per resume perhaps?
Response 2:	<b>Per the RFP Section B; 2.1; 2:</b>  <b>f. Include one-page resumes for the Project Manager and the key active participants of Respondent's team.</b>
Question 3:	To begin our legal review, may we please have the standard contract language?
Response 3:	<b>Draft contract is being finalized and it is unavailable at this time.</b>
Question 4:	Is a two-page cover letter permitted and not included in the 6-page count?
Response 4:	<b>A two-page cover letter would be included in the 6-page count.</b>
Question 5:	RFP, page 26, under 2. Letter of Interest, you state a maximum of 6 pages that will be allowed for the "Letter of Interest" element. Do you have a printing preference for single or double-sided printing?
Response 5:	<b>No preference.</b>
Question 6:	RFP, page 16, section 2.1 Qualifications of Respondent, under Work Group 10: Construction Engineering Inspection, you have listed 10.5 Minor Bridge & Miscellaneous Structures CEI. Based on the most recent FDOT renewal form, FDOT uses number 10.4 for the Bridge & Miscellaneous Structures CEI. Please clarify that this work group for Minor Bridge & Miscellaneous Structures should be 10.4 and not 10.5 based on FDOT's list of work groups?

Response 6:	<b>10.4 is the correct Work Group. An addendum will be sent out with this correction.</b>
Question 7:	RFP, page 13, under Written Questions, Question 3, "What steps do you recommend THEA take to entice multiple bidders for future projects?" Does this pertain to future construction bids, maintenance bids, professional services proposals, or all three?
Response 7:	<b>All three.</b>
Question 8:	Form 5, Questionnaire, page 2, under question 3, 3.1.1 and 3.1.2. <ul style="list-style-type: none"> <li>a. Is this specifically for THEA-related projects, only projects done for Florida agencies, or companywide projects in the last five years?</li> <li>b. Please clarify, does this apply to the prime only or the collective team of prime and subconsultants?</li> <li>c. 3.1.2 Please clarify/define governmental services engagements?</li> </ul>
Response 8:	<ul style="list-style-type: none"> <li><b>a. Companywide projects</b></li> <li><b>b. Prime</b></li> <li><b>c. Projects/contracts with governmental agencies such as the State of Florida; Hillsborough County, City of Tampa...</b></li> </ul>
Question 9:	In reference to the subject RFP, how many full-time employees will THEA expect to sit in the office during this contract?
Response 9:	<b>We have reserved two offices at THEA for the GEC.</b>

**Respondents MUST** acknowledge receipt of this Letter of Clarification by signing, dating and returning the completed Acknowledgement of Receipt of Letter of Clarification/ Addendum form **with the Respondent's proposal.**

All other items, conditions, and specifications in the procurement document not specifically changed by the Addendum remain unchanged.

Please send all questions to THEA's Procurement Manager, Man Le, via email at [Man.Le@tampa-xway.com](mailto:Man.Le@tampa-xway.com).

**ACKNOWLEDGEMENT OF RECEIPT OF ADDENDUM and/or LETTER OF CLARIFICATION**

Were Addenda issued on this Solicitation?

Yes

No

Were Letter of Clarification issued on this Solicitation?

Yes

No

I (We) hereby acknowledge receipt of the following Addendum/Addenda issued in reference to this solicitation by listing the Addenda by number, date and signing the form:

Addendum \_\_\_\_\_ Date: \_\_\_\_\_

Addendum \_\_\_\_\_ Date: \_\_\_\_\_

Letter of Clarification \_\_\_\_\_ Date: \_\_\_\_\_

Letter of Clarification \_\_\_\_\_ Date: \_\_\_\_\_

**RESPONDENT:**

By: \_\_\_\_\_

Authorized Signature

\_\_\_\_\_  
Printed Name of Signer

\_\_\_\_\_  
Title of Signer

\_\_\_\_\_  
Date Signed

**[END OF ACKNOWLEDGMENT OF RECEIPT FORM]**