



Meeting of the Board of Directors

January 27, 2025 - 1:30 p.m.

**THEA Headquarters
1104 E. Twiggs Street
First Floor Board Room
Tampa, FL 33602**

For any person who wishes to address the Board, a sign-up sheet is provided at the Board Room entrance. Presentations are limited to three (3) minutes. When addressing the Board, please state your name and address and speak clearly into the microphone. If distributing backup materials, please furnish ten (10) copies for the Authority Board members and staff. Any person who decides to appeal any decisions of the Authority concerning any matter considered at its meeting or public hearing will need a record of the proceedings and, for such purpose, may need to hire a court reporter to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which an appeal is to be based.

I. Call to Order and Pledge of Allegiance

II. Public Input/Public Presentations

III. Consent Agenda

1. Approval of Minutes from the December 16, 2024, Board Meeting

2. Approval of Board Member Travel

a. TEAMFL – January 30-31, 2025

b. ASECAP Road Safety Conference – March 11, 2025

IV. Discussion/Action Items

A. Planning & Innovation – John Weatherford, Committee Chair – *Bob Frey, Director*

1. CPMP System Maintenance – WSP – \$90,000

Purpose: To maintain the Comprehensive Project Management Program (CPMP), the web-based tool that manages and maintains the work program and supports project planning for the 1, 6, 10 and 30-Year Work Program (planning, design, right-of-way, and construction phases), expenditures and project information. This system requires ongoing hosting, maintenance, and annual updates.

Funding: Capital Budget - \$90,000

Action: Request the Board to approve a task order with WSP for the CPMP Maintenance in the amount not to exceed \$90,000.

2. FY26 Work Program Development Services – WSP – \$150,000

Purpose: WSP will work with the THEA Planning Department to facilitate work sessions with department heads, conduct data updates and tracking, develop reports and the FY 2026 Annual Work Program Document for delivery to the Planning Director.

Funding: Capital Budget – \$150,000

Action: Request the Board to approve a task order with WSP to facilitate the FY26 Work Program development in the amount not to exceed \$150,000.

3. Greenway Enhancement Planning – WSP – \$155,000

Purpose: Following the development of the Selmon Greenway Master Plan, THEA has focused on the area from the Convention Center to 12th Street. With the development of the Channel District and Ybor City, THEA is working with the City of Tampa and the Ybor City Development Council on the Adamo Drive corridor. As such, this task will allow THEA to further develop the concepts for the Meridian Health Trail with TGH, the Adamo Drive Promenade and support in working with various stakeholders along the Greenway from Meridian Avenue to 19th Street. Under this task, WSP will complete concept sketches, 3D models, identify considerations for design, and provide internal and external stakeholder coordination.

Funding: Capital Budget – \$155,000

Action: Request the Board to approve a task order with WSP for concept development of Meridian and Adamo Promenade in the amount not to exceed \$155,000.

B. Operations & Engineering – Bennett Barrow – Committee Chair – *Brian Pickard, P.E., Director*

1. Bridge Striping Selmon Expressway Local Lanes from 26th Street to 78th Street – Webber Infrastructure Management

Purpose: Approval of a task order for Webber Infrastructure Management to install longitudinal striping on the local lanes of the expressway bridges from 26th Street to 78th Street. THEA solicited competitive bids for this bridge striping project and, at the public bid opening on October 30, 2024, none were received. As a result, THEA requested a quote from Webber for the same work. The present striping at these locations is at the end of life and needs replacement.

Funding: Capital – \$215,267

Action: Request the Board to authorize the Executive Director to sign a task order with Webber Infrastructure Management to install longitudinal bridge striping on the local lanes from 26th Street to 78th Street for \$215,267.

2. Design task to rebuild infrastructure east side of Lakewood Dr. in Brandon – Kisinger Campo & Associates (KCA) – \$155,754

Purpose: To execute a task order with KCA to develop a design and scope to procure a contractor to repair, remediate, and/or replace the drainage, sidewalk, and retaining wall that have deteriorated on the east side of Lakewood Drive in Brandon about 800 feet north of the Brandon Main Street intersection with Lakewood Drive.

Funding: Capital Budget – \$155,754

Action: Request the Board to authorize the Executive Director to sign a task order with KCA for \$155,754 to develop a design and scope to procure a contractor to repair/remediate/replace deteriorated infrastructure at Lakewood Drive in Brandon.

3. Construction Engineering and Inspection (CEI) Services for ITS Infrastructure for East Selmon and West Selmon and REL Grounding PDB Projects: Board Approval of Shortlist Ranking

Purpose: To approve the Evaluation Committee’s recommendation to shortlist the two firms (2) firms responding to THEA’s RFP to procure CEI Services for the upcoming ITS Infrastructure for East and West Selmon and REL Grounding Phased Design Build Project.

Action: Approval of the Evaluation Committee’s recommended shortlist of firms for CEI Services on the upcoming ITS Infrastructure for East and West Selmon and REL Grounding Phased Design Build Projects and direct staff to move forward with interviews of the shortlisted firms.

Firm Name
Rummel, Klepper, and Kahl, LLP (RK&K)
WSB, LLC

4. Design Consultant for Pedestrian Safety Upgrades at Brorein/Morgan Street Off-ramp – BCC Engineering – \$79,231

Purpose: To procure the services of a design consultant to develop plans and specifications for a construction contract and post-design services to complete the pedestrian safety upgrades at the Brorein/Morgan Street off-ramp.

Funding: Capital Budget – \$79,231

Action: Request the Board to authorize the Executive Director to execute a task order with BCC Engineering, LLC for \$79,231 to provide design and post-design services for constructing the recommended work to provide pedestrian safety improvements at the Brorein/Morgan Street off-ramp.

C. Toll Operations – Bennett Barrow – Committee Chair – *Gary Holland, Toll System Manager*

1. RTCS Spare Parts Inventory – TransCore - \$64,631

Purpose: To secure funding for the procurement of critical spare parts necessary to maintain THEA's tolling infrastructure to ensure uninterrupted operations, timely repairs, and the ongoing maintenance of THEA's Toll Collection system.

Funding: Capital Budget - \$64,631

Action: Request the Board to authorize the Executive Director to execute a task order with TransCore for \$64,631 to procure critical spare parts necessary to maintain THEA's tolling infrastructure.

D. Information Technology and Security – Bennett Barrow – Committee Chair – *Shari Callahan, Director*

1. Emerging Tech – I-4 FRAME Integration Support – Metric Engineering – \$54,539

Purpose: Approval of a task order for Metric Engineering to assist and provide services for network design, security design, configuration, and integration for all aspects of this project. Metric Engineering is THEA's Integration expert for ITS devices to securely connect to OPS and CV networks.

Funding: Capital \$54,539

Action: Request the Board to authorize the Executive Director to execute a task order with Metric Engineering, to install, configure, integrate, and secure RSUs for the I-4 FRAME project for \$54,539

E. Legal – *Amy Lettelleir, Chief Legal Officer*

1. Reimburse Coca-Cola for the Design and Construction of Upgrades at the Expressway Eastbound Exit at US 301 – not to exceed \$3,327,414

Purpose: Request additional funding of \$229,954 to reimburse Coca-Cola for the design and construction of additional turning movement capacity and safety upgrades to the expressway's US 301 eastbound exit. The increase is the result of mobilization costs that were not considered in the original estimates, for a total project cost of 3,327,414.

Funding: Capital Budget – Not to exceed \$3,327,414

Action: Request the Board to authorize the Executive Director to execute an agreement with Coca-Cola Florida and a purchase order to reimburse for the design and construction of capacity and safety improvements at the Expressway eastbound exit to US 301 for a not-to-exceed amount of \$3,327,414.

2. Volusia County Tax Collector Interlocal Agreement

Purpose: To allow customers to pay THEA tolls to the Volusia County Tax Collector's office for the release of registration holds and to provide the procedures for remittance and reporting between the parties.

Action: Authorize THEA's Chairman to execute an Interlocal Agreement with the Volusia County Tax Collector's Office.

F. Executive Director – *Greg Slater, Executive Director*

1. Ernst & Young Real Estate RFI Presentation

2. USF Graphic Studio Presentation

V. Team Reports

A. Budget & Finance – Jeff Seward – *Chief Financial Officer*

B. Toll Operations – *Gary Holland, Toll Systems Manager*

C. Communications – *Keisha Pickett Boyd, Director*

VI. Executive Reports

A. Executive Director – *Greg Slater, Executive Director*

1. Contract Renewals and Expirations

2. Director's Report

B. Chief Legal Officer – *Amy Lettelleir, Esquire*

C. Chairman – *Vince Cassidy*

1. Upcoming Meetings

- Board Workshop – February 10, 2025
- Board Meeting – February 24, 2025
- Board Workshop – March 10, 2025
- Board Meeting – March 24, 2025

VII. Old Business

VIII. New Business

IX. Adjournment