

Questions – 3/4/25:

1. Is a cover page permitted prior to the table of contents, which would contain the project name, date, and our firm logo?

**Answer: Yes that is permitted.**

2. Will the indemnification section labeled “Indemnification (General Liability)” be the only indemnification section in the contract that will apply to all claims? Or will there be an additional provision addressing professional liability claims?

**Answer: Indemnification will apply to all claims including professional liability.**

3. In Section B, under Item C, it states “**Respondents detailed approach to provide services and willingness and ability to meet and adhere to schedules and budgets.**” This seems to be duplicate of the verbiage in Section E which also reads “**Respondents detailed approach to provide services and willingness and ability to meet and adhere to schedules and budgets.**” Can you clarify the difference between Section C and Section E and verify what information we should be addressing in each of these sections?

**Answer: The first sentence in Item C should be deleted. Item C refers to how the Respondents will adhere to technical requirements within schedule and budget along with any assumptions the Respondent is making, while Item E refers to how Respondents will communicate with THEA, GEC and other project staff to ensure the project is completed within schedule and budget.**

4. Is there an Attachment 4 available for review? Are there any other attachments referenced in this solicitation that were not attached and if so, could we obtain copies of those?

**Answer: Attachment 4 will be provided in an Addendum which will be posted on DemandStar and the THEA website.**

5. Does THEA have a specific SBE percentage of participation goal to be achieved on this project?

**Answer: THEA’s SBE participation goal has been 15% for many years and THEA consistently exceeds that goal.**

6. Can you verify that we should email our final Expanded Letter of Response (ELOR) to the email address [Procurement@tampa-xway.com](mailto:Procurement@tampa-xway.com) and are there any file type, file size, subject line, or other email requirements as part of this submission email?

**Answer: Yes, per Section 1.4 of the RFP document, all ELOR's must be submitted to [procurement@tampa-xway.com](mailto:procurement@tampa-xway.com). The project number and name should be listed in the subject line.**

7. The solicitation mentions that attachments, exhibits, and/or references not attached can be supplied by THEA upon request and shared via a OneDrive file. Can we please request a link to these additional files if available?

**Answer: Yes. Once the Exempt Document form has been completed, please return it to the procurement office at [procurement@tampa-xway.com](mailto:procurement@tampa-xway.com), along with a copy of the project managers PE License, business card and driver license. A secure OneDrive link with them be provided.**

8. For the staff hour one-page summary sheet, would a PDF of the **Summary Tab** from the FDOT Staff Hour Spreadsheet file linked [HERE](#) be an acceptable format to submit?

**Answer: That would be acceptable.**

9. We understand landscaping design is required as part of the scope. Is the FDOT Work Group 15.0 required for the design team?

**Answer: Yes, FDOT Work Group 15.0 will be added to the Scope of Services.**

10. Will the presentation from the Pre-Proposal/Site Visit Meeting be provided via email to attendees or provided in another method?

**Answer: Request by email and procurement will send it via email.**

11. RFP page 17, section 2.15 reads: *“For the term of these Services and agreement, during contract award the respondent shall procure and maintain insurances of the types and limits specified in ATTACHMENT 4, INSURANCE REQUIREMENTS, COVERAGES AND LIMITS.”*

Please provide Attachment 4 as referenced above.

**Answer: Attachment 4 will be provided in an Addendum which will be posted on DemandStar and the THEA website.**